

ILLINOIS VALLEY PUBLIC TELECOMMUNICATIONS CORPORATION

Building/Grounds - Committee Meeting

Thursday, December 19, 2024 – 9 AM – WTVP Executive Conference Room

AGENDA

1. Call to Order
 2. Review of capital grant
 3. Concrete that needs addressed outside PSO and any other areas.
 4. Emergency Action Plan (EAP)
 - a. Connectpeoria.gov
 5. Action Plan for 2025 - (Goals)
 6. Adjourn
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MEETING MINUTES

December 19, 2024

Committee Chairman Bachman called the meeting to order at 9:03 am. A quorum was present.

In-person: Jim Bachman and Chet Tomczyk

Via Webex: None

Staff present: Alex Ferrel, Jenn Gordon (arrived at 9:20 AM), Steve Hobbs, Mark Lasswell, and Todd Pilon.

Meeting Summary:

The meeting discussed the capital grant submission, concrete work, addressing cracks and epoxy, and the need to address the emergency action plan with considerations for various risks.

- Capital grant is ready to be submitted, with a few items possibly switching to another grant.
- Concrete work may involve shaving bumps or slab jacking, and a call will be made to Mid Illinois.

- Cracks in stairs and joints need attention, as well as epoxy around steel posts.
- Emergency action plan (EAP) needs to be addressed, potentially with help from CAD.
- Considerations for emergency situations include railroad risks, chemical company discharge, and evacuation procedures.

Action Items:

- Call Mid Illinois to assess the concrete work and potential repairs
- Reach out to contacts for assistance with developing an emergency action plan
- Update emergency contact information in the knox box and determine shutdown procedures in case of a fire
- Investigate purchasing another defibrillator for upstairs and inquire about programs with the fire department for assistance.

The meeting was adjourned at 9:50 am.

Minutes submitted

by:

Mark Lasswell
WTVP staff