



## **Virgin Islands Public Broadcasting System**

### **Radio News Reporter**

Location: St. Thomas, Virgin Islands  
Unclassified/Exempt Employee position

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The Virgin Islands Public Broadcasting System Radio News Reporter on the island of St. Thomas is responsible for effectively and routinely researching and producing newsworthy current events and stories.

#### **Duties and Responsibilities:**

- Research current events and issues, examining news items of local, national, and international significance to determine topics to address.
- Produce in-depth news, using thorough research and clear writing for online and broadcast, including the ability to voice scripts and serve as a news host.
- Write news copy for WTJX websites.
- Collaborate with the Director of Radio Operations to articulate an overall vision and is actively involved in long range planning.
- Communicate with listeners on story inquiries and tips as appropriate.
- Represent the System at speaking events, television appearances, and other events.
- Work under deadline, make the best of limited resources, attend remote events, and respond effectively to diverse and changing circumstances.
- Sound news judgment and ability to generate and edit factual, error-free copy quickly in breaking news situations.
- Juggle multiple projects/priorities, often on deadline.
- Record interviews and other news events.

#### **Qualifications:**

- Associates degree in Journalism or Communications or related preferred, plus three (3) years of active news experience; In lieu of a degree, five (5) years active news experience; or any equivalent combination of experience and training that provides the required knowledge, skills, and abilities to perform the job.
- Two (2) years of profession journalism experience and knowledge of the ethics and practices of journalism.

#### **Other Requirements:**

- Familiarity with radio formats, public radio core values, program schedules and timing.
- On-air and/or program/podcast hosting experience.
- Public Radio experience and strong news judgement.
- Excellent writing/editing skills required.
- Ability to run a studio board and host a live news program.



- Ability to connect, maintain relationships and work well with diverse communities such as colleagues, partners, and the public.
- Experience working on audio and digital platforms.
- Knowledge on different social media platforms.
- Excellent written, oral, and interpersonal communication skills.
- Strong time management skills and ability to meet strict deadlines.
- Organizational, problem solving and collaboration skills.
- High degree of integrity, professionalism, and positive work ethics.
- Must have a valid USVI Driver's License.

Interested applicants should submit a cover letter, resume, and three (3) current professional letters of recommendation to:

Catrina Beyer  
Interim Human Resources Manager  
Virgin Islands Public Broadcasting System  
P.O. Box 7879  
St. Thomas, VI 00801  
[cbeyer@wtjx.org](mailto:cbeyer@wtjx.org)

***Application Deadline: Open until filled***

Virgin Islands Public Broadcasting System is an Equal Opportunity Employer