



The Virgin Islands Public Broadcasting System

VACANCY NOTICE
Production Technician II
Classified/Non-Exempt
Location: St. Thomas Office

JOB SUMMARY

The Virgin Islands Public Broadcasting System is in search of a candidate to fill the Production Technician II position. A successful candidate will be responsible for the operation and set up of studio and remote production cameras, mixers, video tapes and digital editing and lighting equipment.

DUTIES AND RESPONSIBILITIES

- Edit programs, promos, and other video productions in Adobe Premiere Pro;
- Set up and striking of equipment and sets;
- Perform audio recording sessions, edits, mixes effects, color correction, and slide duplication;
- Provide technical input related to the procurement of equipment and supplies;
- Assist in providing technical assistance in the planning and operational functions of creative audiovisual productions;
- Provide assistance in producing, directing and recording program elements;
- Perform radio and television production duties;
- Prepare and operate production equipment during and in preparation of television and radio programs; and
- Analyze shot/video compositions and adjust accordingly during production shoots.

QUALIFICATIONS:

- Any combination of education, experience and training that provides the required knowledge, skills and abilities to perform the job;
- Four (4) years of non-linear editing experience;
- Associate's degree in TV/ Film or related field; and
- Knowledge of and the ability to use Adobe Premiere Pro.

Other Requirements

- Excellent oral, written, and interpersonal communication skills;
- Excellent organizational skills;
- Ability to sit at a computer for long periods of time;
- Ability to operate cameras efficiently;
- Ability to work well in a team environment and adapt to changing situations;
- Ability to load and off load production equipment and lift furniture;
- Ability to lift 30 pounds;
- Ability to carry cameras and equipment for 1 hour;
- Ability to climb and descend from ladders and scaffolds;
- Ability to stand for 2-3 hours during productions;
- Ability to complete mathematical calculations;
- Ability to assess equipment and learn new equipment as needed;
- Ability to drive trucks, vans and cars;
- Ability to work flexible hours;
- Ability to work outdoors and in the sun as needed; and
- Ability to add creative input to programs.

Interested applicants should submit a cover letter, resume, and three (3) professional letters of recommendation to:

Director of Human Resources
Virgin Islands Public Broadcasting System
P.O. Box 7879
St. Thomas, VI 00801

Via email: hr@wtjx.org

Visit our website at: <http://www.wtjx.org/employment>

Application Deadline: Open until filled

The Virgin Islands Public Broadcasting System is an Equal Opportunity Employer