

POSITION GUIDE

Job Location:

WMHT

WMHT-TV

4 Global View

Troy NY 12180

POSITION:

Title: Videographer / Editor

Department: Production Services

Type: Non-Exempt

Reports To: Production Manager

BROAD FUNCTION:

Performs as a remote ENG or studio camera operator, audio / video technician, television lighting designer, editor, or floor director, as required. Works collaboratively to improve production workflow and content delivery.

EXAMPLES of RESPONSIBILITIES:

- Edits in all formats for productions, when assigned, advising Production Manager, Reporters or Producer/Directors on the visual elements of field and studio reports.
- Assists Producer/Directors in assembling program elements on weekly basis as assigned.
- Provides Digital Content team with elements necessary to deliver multi-platform content.
- Assists in loading, unloading, transporting, setting up, and striking all remote production equipment.
- Achieves and maintains sufficient proficiency to operate broadcast-related equipment.
- Manages remote equipment usage across departments, ensuring production equipment is properly stored and maintained.
- Constructs, sets up, lights, and maintains sets and properties.
- Acts as gaffer or grip.
- Assists with installation of technical equipment.
- Participates in various training programs as assigned.
- Displays flexibility in work assignments, schedule, and hours.
- Performs related duties as assigned.

REQUIREMENTS

- Bachelor's degree in broadcasting, communications or related field, or equivalent training in production
- Experience as a camera operator and editor
- A demonstrated knowledge of Adobe Creative Cloud Suite of tools (Premiere, Photoshop, After Effects, Audition)
- Commitment to the mission and goals of public broadcasting
- Strong commitment to excellence in the finished product; ability to work successfully either independently or as a team member
- Ability to lift and carry equipment up to 50 lbs, frequent reaching, stretching, twisting and bending. Standing for up to two hours at one time and sitting for extended periods
- Excellent sight, hearing and manual dexterity
- Ability to maintain a flexible schedule
- Strong communication and interpersonal skills
- Ability to work cooperatively with people at all levels in the organization and clients, to work under pressure of deadlines
- A valid New York State driver's license and good driving record is required for all WMHT positions
- Primary series COVID vaccine required. Request for accommodations due to medical or religious reasons may be submitted.

Salary range \$35,000 - \$45,000 Annually

To apply, please email a cover letter and resume with a link to work samples to vbelden@wmht.org or mail to:

**Valerie Belden
WMHT
4 Global View
Troy, NY 12180**

WMHT Educational Telecommunications is an equal opportunity employer. The community and audience we serve is diverse, and we wish to foster that diversity in our workplace. Toward that end, WMHT does not discriminate against individuals in hiring, employment or promotion on the basis of race, religion, color, sex/gender, gender identity and gender expression, age, marital status, national origin, sexual orientation, citizenship, handicap or disability, veteran or military status, political belief, pregnancy, genetic information or any other characteristic protected by law.