

**DELTA COLLEGE
BOARD OF TRUSTEES
REGULAR MEETING**

Tuesday, April 14, 2026
Delta College Board Room B-151
1961 Delta Road
University Center, Michigan 48710
7:00 PM

Board Members are required to participate in person unless absent due to military duty.

Members of the public in need of special accommodations can call Talisa Brown at 989-686-9204 prior to the start of the meeting.

1. Call to Order
2. Approval of the Agenda
3. Public Comment
 - A. Response
4. Treasurer's Report 3
5. Consent Agenda
 - A. Acceptance of Minutes:
 1. Board Dinner Meeting, March 10, 2026 6
 2. Board Regular Meeting, March 10, 2026 10
 3. Special Board Meeting, March 11, 2026 20
 4. Special Board Meeting, March 26, 2026 25
 - B. Acceptance of Closed Meeting Minutes
 1. March 26, 2026, Special Board Meeting
6. Board Action
 - A. Acceptance of the Estimate of Property Taxes and State Appropriations for the Fiscal Year 2026-2027 (Jon Foco) 29
It is the recommendation of the Administration that the Board of Trustees accept the estimate of property taxes of \$30,868,340, and state appropriation of \$18,693,100 necessary for the next fiscal year to comply with Section 141 of the Community College Act of 1966.
 - B. Approval of the 2029 Academic Calendar (Andrea Ursuy) 34
It is the recommendation of the administration that the Board of Trustees approve the 2029 Academic Calendar as presented.
 - C. Approval of Revisions to Board Policy 8.011 Expressive Activity and Advocacy (Shelly Raube) 38
It is the recommendation of the Administration that the Board of Trustees approve the revisions to Board Policy 8.011 Expressive Activity and Advocacy.
 - D. Approval of AH37 Replacement Project from Smillie Plumbing and Heating (Rob Young) 59
It is the recommendation of the Administration that the Board of Trustees approve the purchase order with Smillie Plumbing & Heating in the amount of \$340,000 and authorize a total project budget of \$379,000 to ensure comprehensive project completion of the AH37 replacement project.

CONTACT: Talisa Brown, Secretary Pro Tem to the Board
1961 Delta Road
University Center, MI 48710
(989) 686-9204

E. Approval of First Phase of L and M Wing Renovations (Rob Young)	60
<i>It is the recommendation of the Administration that the Board of Trustees approve the budget in the amount of \$1,000,000 for the first phase of the L and M Wing Renovation.</i>	
F. Approval of S Wing Water Infiltration Project from Three Rivers Corporation (Rob Young)	62
<i>It is the recommendation of the Administration that the Board of Trustees approve the purchase order with Three Rivers Corporation in the amount of \$1,262,806 and authorize a total project budget of \$1,399,086 to ensure comprehensive project completion of the S-Wing Water Infiltration project.</i>	
G. Approval of Contract Agreement with Creative Dining (Greg Luczak)	63
<i>It is the recommendation of the Administration that the Board of Trustees approve a five-year contract agreement with Creative Dining for managing the College's Food Service Program for \$305,000.</i>	
H. Approval of Purchase of Wireless Controllers and Access Points from Net Source One (Greg Luczak)	65
<i>It is the recommendation of the Administration that the Board of Trustees approve a \$265,203 project with Net Source One to replace our current wireless controllers and access points at all campus locations.</i>	
7. Administrative Reports	
A. Student Success (Karry Kiste-Toner)	
1. Student Award and Scholarship Recipients	
B. President's Report	67
8. Trustee Comments	
9. Chair Comments	
10. Adjournment	

Delta College

Statement of Changes in Fund Balance

General Fund

Year to Date as of March 31, 2026

	Current Month	Year To Date	2025-2026 Budget	Actual Over (Under) Budget
Revenues				
Tuition and Fees	\$ 1,248,852	\$ 36,283,213	\$ 33,734,450	7.56%
State Appropriations	2,029,712	13,439,682	19,534,584	-31.20%
Property Taxes	3,830,473	27,452,557	29,617,412	-7.31%
Auxiliary Svcs & Fund Trans	21,634	194,702	291,822	-33.28%
Investment Income	23,569	1,305,600	1,500,000	-12.96%
Other Sources	<u>159,600</u>	<u>570,179</u>	<u>349,650</u>	63.07%
Total Revenues	\$ 7,313,840	\$ 79,245,933	\$ 85,027,918	-6.80%
Expenditures				
Salaries	2,705,219	25,712,296	36,744,130	-30.02%
Part-Time & Student Wages	519,825	3,921,625	6,004,007	-34.68%
Fringe Benefits	1,535,490	14,661,679	21,848,507	-32.89%
Supplies & Services	891,412	10,645,314	15,528,782	-31.45%
Capital Outlay	259,726	2,576,832	3,758,483	-31.44%
Travel & PDA	<u>45,108</u>	<u>628,994</u>	<u>653,236</u>	<u>-3.71%</u>
Total Expenditures	<u>5,956,780</u>	<u>58,146,740</u>	<u>84,537,145</u>	<u>-31.22%</u>
Revenues Over (Under) Expenditures	1,357,060	21,099,193	490,773	4199.18%
Estimated Beginning Fund Balance June 30, 2025	<u>-</u>	<u>8,693,130</u>	<u>8,627,145</u>	0.76
Projected Fund Balance June 30, 2026	<u>\$ 1,357,060</u>	<u>\$ 29,792,323</u>	<u>\$ 9,117,918</u>	226.74%

Delta College

Statement of Changes in Fund Balance

Other Funds

Year to Date as of March 31, 2026

	Designated	Restricted	Auxiliary	Endowment	Total
Revenues					
Tuition and Fees	\$ 2,755,574	\$ 15,900	\$ -	\$ -	\$ 2,771,474
Grants and Gifts	1,445,452	19,449,901	-	-	20,895,353
Broadcasting	-	1,205,734	-	-	1,205,734
Auxiliary Services	-	-	4,510,599	-	4,510,599
Investment Income	-	163,935	-	1,915,345	2,079,280
Other Sources	<u>266,076</u>	<u>85,824</u>	<u>9,396</u>	<u>280,731</u>	<u>642,027</u>
Total Revenues	<u>4,467,102</u>	<u>20,921,294</u>	<u>4,519,995</u>	<u>2,196,076</u>	<u>32,104,467</u>
Expenditures					
Salaries	1,210,262	691,893	274,392	-	2,176,547
Part-Time & Student Wages	173,556	228,700	259,302	-	661,558
Fringe Benefits	777,031	422,863	234,347	-	1,434,241
Supplies & Services	1,337,056	19,997,685	1,221,430	197,360	22,753,531
Capital Outlay	32,950	685,160	24,054	-	742,164
Travel & PDA	30,392	64,421	4,818	-	99,631
Cost of Sales	<u>-</u>	<u>-</u>	<u>2,412,802</u>	<u>-</u>	<u>2,412,802</u>
Total Expenditures	<u>3,561,247</u>	<u>22,090,722</u>	<u>4,431,145</u>	<u>197,360</u>	<u>30,280,474</u>
Revenues Over (Under) Expenditures	905,855	(1,169,428)	88,850	1,998,716	1,823,993
Estimated Beginning Fund Balance June 30, 2025	<u>31,172,364</u>	<u>9,664,541</u>	<u>7,063,431</u>	<u>37,532,174</u>	<u>92,048,473</u>
Projected Fund Balance June 30, 2026	<u>\$ 32,078,219</u>	<u>\$ 8,495,113</u>	<u>\$ 7,152,281</u>	<u>\$ 39,530,890</u>	<u>\$ 93,872,466</u>

Plant Funds

Year to Date as March 31, 2026

	Building Fund	Facilities & Improvements	Total Plant Funds	2025-2026 Budget	Actual Over (Under) Budget
Revenues					
Investments	\$ 1,340,523	\$ 928	\$ 1,341,451	\$ 1,600,000	\$ (258,549)
Donations	-	-	-	10,000	(10,000)
State Grants	1,693,628	-	1,693,628	2,423,195	(729,567)
General Fund Transfers	-	2,291,252	2,291,252	3,000,000	(708,748)
Other Revenues & Transfers	<u>439,987</u>	<u>-</u>	<u>439,987</u>	<u>640,000</u>	<u>(200,013)</u>
Total Revenues	<u>3,474,138</u>	<u>2,292,180</u>	<u>5,766,318</u>	<u>7,673,195</u>	<u>(1,906,877)</u>
Expenditures					
Renovations	5,399,584	-	5,399,584	7,271,481	(1,871,897)
Student Services Systems	-	-	-	-	-
Admin Computer Systems	376,812	-	376,812	300,000	76,812
Roof Improvements	-	283,342	283,342	967,143	(683,801)
Floor Improvements	-	4,335	4,335	398,082	(393,747)
Site Improvements	-	338,058	338,058	834,334	(496,276)
Mechanical & Electrical	-	467,408	467,408	944,253	(476,845)
Access Improvements	-	12,636	12,636	60,000	(47,364)
Interior Improvements	-	35,737	35,737	174,690	(138,953)
Exterior Improvements	-	11,895	11,895	85,000	(73,105)
Off-Campus Centers	-	208,073	208,073	343,000	(134,927)
Telecommunications	-	867	867	20,000	(19,133)
Furniture & Equipment	<u>-</u>	<u>381,799</u>	<u>381,799</u>	<u>565,000</u>	<u>(183,201)</u>
Total Expenditures	<u>5,776,396</u>	<u>1,744,150</u>	<u>7,520,546</u>	<u>11,962,983</u>	<u>(4,442,437)</u>
Revenues Over (Under) Expenditures	(2,302,258)	548,030	(1,754,228)	(4,289,788)	2,535,560
Estimated Beginning Fund					
Balance June 30, 2025	<u>59,389,427</u>	<u>1,997</u>	<u>59,391,424</u>	<u>60,700,728</u>	
Projected Fund					
Balance June 30, 2026	<u>\$ 57,087,169</u>	<u>\$ 550,027</u>	<u>\$ 57,637,196</u>	<u>\$ 56,410,940</u>	

DRAFT

**Delta College
Board of Trustees Dinner Meeting
Delta College N7
Tuesday, March 10, 2026
5:30 pm**

Board Present: A. Baldwin, S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, M. Rowley, A. Thomas, M. Wood

Board Absent: A. Clark

Others Present: W. Awad, R. Battinkoff, T. Brown, W. Childs, P. Clark, R. Curry, C. DeEulis, L. Dull, J. Evans, J. Foco, L. Govitz, S. Hill, D. Hopkins, T. Johnroe, K. Klein, K. Kiste-Toner, L. Lawrason, G. Pellerito, J. Perry, K. Schuler, T. Shea, A. Ursuy, S. VanderLaan

Press Present: None

Board Chair, S. Gannon, called the meeting to order at 6:00 pm. She then introduced J. Foco, Vice President of Business and Finance to present the Tuition and Fee Recommendation.

J. Foco began by sharing that Budget Cabinet members are appointed by the President. The Cabinet's role is to make recommendations to the President for tuition and fees and budget related issues, while also establishing and maintaining two-way communication with faculty and staff across the College regarding the budget. He shared the Cabinet's membership for the 2025-2026 academic year. J. Foco noted that the strategic plan and budgeting process are systematically aligned. The tuition and fee recommendation aligns with our strategic initiatives and action projects.

J. Foco shared our financial landscape and acknowledged challenges which included state aid revenues remaining relatively flat or having a minimal increase; declining property tax values; budget pressures with minimal wage increased, rising insurance costs as well as increasing costs for IT security; and funding for federal programs remaining flat. He also shared our opportunities and commitments which include the fact that our tuition and fees have remained below the state average of other Michigan community colleges. We remain affordable for students while maintaining quality instruction at an exceptional value. Our students must have opportunities to be successful considering their growing needs that require financial resources for us to respond. Finally, we must ensure that we align the budget to support our strategic plan.

J. Foco shared the in-district tuition and fees rate versus that of the other Michigan community colleges for academic years 2018-2019 through 2025-2026 and the governor's tuition constraint proposal with a max increase of 4% or \$199.00 whichever is greater. He also shared the 2025-2026 annual in-district tuition and fees cost for Michigan Community Colleges with the state average for 30 contact hours being \$5,106.75 and Delta's cost being \$4,910.00. Delta remains the lowest compared to four-year institutions within a 75-mile radius.

J. Foco shared the student enrollment profile for Fall of 2025. The average student takes 10 contact hours per semester with an annual cost of tuition and fees of \$3,300. Pell dollars are the largest federal source of aid awarded annually. The Pell award for 2025-2026 is \$7,395.

The proposed tuition and fee recommendation to the Board for approval this evening is for a \$4 increase in in-district tuition to \$140; a \$7 increase in out-of-district tuition to \$236; and a \$7 increase in out-of-state tuition to \$247. The \$4 increase also applies to our dual enrollment rate making it \$140. There is a \$1 increase to the technology fee with all other fees remaining the same.

Finally, J. Foco presented the proposed tuition increase for the 2026-2027 academic year with a projected 185,000 contact hours that would result in a little over a \$1 million increase in tuition revenue.

Pam Clark, Executive Director of Institutional Advancement; Leanne Govitz, Director of Marketing and Media Relations; and Tyler Shea, Director of Data Analytics and Institutional Research, presented Delta College's economic impact study.

P. Clark stated that Delta College has a history of economic impact studies – working with Lightcast, formerly EMSI in 2006, 2011, 2019, and 2025. The outcomes of these studies are used to communicate with our donors, taxpayers and the community about Delta's value in the community. Delta College creates value in many ways. The College plays a key role in helping students increase their employability and achieve their individual potential. Delta College influences both the lives of its students and the regional economy.

This study measures the economic impacts created by Delta College on the business community and the benefits the college generates in return for the investments made by its key stakeholder groups—students, taxpayers and society. Both the economic impact analysis and the investment analysis will be presented tonight.

T. Shea shared that Delta provided employee, student and financial data, for fiscal year 2023-2024 which included the following:

- 10,639 credit seeking students
- 1,224 employees
- \$62.3 million in total payroll/benefits
- \$23.6 million in total tuition revenue
- 20% of students from outside the region

Impacts on the district economy are reported under the economic impact analysis and are measured in terms of added income. The returns on investment to students, taxpayers and society in Michigan are reported under the investment analysis.

Lightcast provided the average earnings by education level for Delta's service district:

- Less than high school \$24,300
- High school \$32,400
- Certificate \$36,500
- Associate's \$41,700
- Bachelor's \$60,200

Delta College's operations spending added \$67.3 million in income to the region during the analysis year. This figure represents the college's payroll, the multiplier effects generated by the in-region

spending of the college and its employees and a downward adjustment to account for funding that the college received from regional sources. This resulted in 1,269 jobs supported in the region. While attending Delta College, in-district and out-of-district students spent money on groceries, accommodation, transportation and other household expenses. This spending generated \$7.1 million in added income for the regional economy in fiscal year 2023-2024. As a result, 139 jobs were supported in the region.

Since the establishment of the college, students have studied at Delta College and entered the regional workforce with greater knowledge and new skills. Today, thousands of former Delta College students are employed in the district. In fact, 79% of grads from the last 5 years live in our district and 98% live in Michigan. As a result of their education from Delta College, the students receive higher earnings and increase the productivity of the businesses that employ them. In fiscal year 2023-2024, Delta College alumni generated \$395.3 million in added income for the regional economy. As a result, 4,910 jobs were supported in the region.

Delta College added \$469.7 million in income to the district economy during the analysis year, equal to the sum of the operations spending impact, the student spending impact and the alumni impact. For context, the \$469.7 million impact was equal to approximately 2.3% of the total gross regional product (GRP) of the district. Delta College's total impact can also be expressed in terms of jobs supported. The \$469.7 million impact supported 6,318 regional jobs, using the jobs-to-sales ratios specific to each industry in the region. This means that one out of every 33 jobs in the district is supported by the activities of Delta College and its students.

L. Govitz shared with the Board the investment analysis; what an individual gets out of their investment in Delta College. In fiscal year 2023-2024, Delta College served 10,639 students. To attend students paid for tuition, fees, books and supplies. Additionally, they gave up money they would have otherwise earned had they been working instead of attending college. The total investment made by Delta College's students amounted to \$50.9 million. In return for their investment, Delta College's students will receive a stream of higher future earnings that will continue to grow throughout their working lives. That total is \$237.3 million. So, for every dollar students invest in Delta College in the form of out-of-pocket expenses and forgo time and money, they will receive \$4.70 in higher future earnings. Annually, the students' rate of return is 17.3%, making Delta a very good investment.

From a taxpayer perspective, Delta and its graduates generate more tax revenue than it receives. The benefit in future tax revenue and government savings is \$100.0 million and the cost of state and local funding is \$57.1 million. This creates a benefit/cost ratio of 1.8 with an investment rate of return of 3.8% annually. Benefits to taxpayers consist primarily of taxes but also the reduced costs of government services in three main categories: health care, justice system and income assistance.

Society in Michigan benefits from the presence of Delta College in two major ways. Primarily, from an increased economic base, future earnings, tax revenue but also savings generated by savings in social services and improved lifestyles. The college also benefits regional businesses by supplying a steady flow of qualified, trained workers. The benefit in growth in state economic base, future earnings, tax revenue and private/social savings is \$1.1 billion, and the cost of all college and student costs is \$114.1 million. For every dollar invested in Delta College, people in Michigan will receive a cumulative value of \$10.00 in benefits.

DRAFT

When we look at both components of the study we see some impressive results. Delta adds almost \$470 million in added income and supports 6,318 jobs in our 3 counties, or 1 out of every 33. On the investment side, for every \$1 invested students gain \$4.70 in lifetime earnings, taxpayers gain \$1.80 in added tax revenue and public sector savings; and society gains \$10 in added incomes and social savings.

P. Clark finished the presentation noting the various ways the College uses this information. She noted that Delta College generated \$469.7 million in economic activity during the fiscal year 2023-2024. That's nearly 28 times the \$17.1 million Delta received in 2023-2024, in state appropriation dollars.

As employees of Delta College, we can see the impact of Delta on our students. The data in this economic impact study helps us to tell our story to others. This year is our 65th anniversary, we'll be using the data in stories online and in print. We will also highlight our impact during our next millage campaign in 2028 and in a capital campaign next year, as we talk with potential funders. It is a great way to demonstrate our impact and outcomes to our constituents.

There being no further business, the dinner meeting was adjourned at 6:36 pm.

Talisa Brown, Secretary Pro Tem to the Board

D R A F T
Delta College
Board of Trustees Regular Meeting
Delta College Board Room B-151
Tuesday, March 10, 2026
7:00 p.m.

BOARD PRESENT A. Baldwin, S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, M. Rowley, A. Thomas, M. Wood

BOARD ABSENT A. Clark

OTHERS PRESENT R. Battinkoff, J. Berry, D. Bloedel, T. Brown, W. Childs, P. Clark, R. Curry, C. DeEulis, L. Dull, S. Dudewicz, J. Evans, J. Foco, C. Gonzales, L. Govitz, L. Grant, G. Hall, M. Harris, S. Hill, D. Hopkins, T. Johnroe, J. Johnson, T. Khalil, K. Klein, K. Kiste-Toner, L. Lawrason, J. Miller, E. Miner, G. Pellerito, J. Perry, K. Schuler, T. Shea, A. Turner, A. Ursuy, S. VanderLaan

PRESS PRESENT None

CALL TO ORDER Board Chair Gannon called the meeting to order at 7:00pm.

APPROVAL OF THE AGENDA Board Chair Gannon asked for a motion to approve the agenda.

A. Baldwin made a motion to approve the agenda. M. Wood seconded the motion.

M. Rowley requested that Item 5.A.2. (Acceptance of Minutes: Board Regular Meeting, February 3, 2026) be removed from the Consent Agenda. Board Chair Gannon accepted the request, and the item was moved to 6.A.

Motion to approve the amended agenda passed unanimously.

PUBLIC COMMENT Board Chair Gannon called for public comment.

TREASURER'S REPORT J. Foco said that the Board has received the College financial statements for the month ended February 28, 2026. Currently, there are no significant variances to report.

Work on the 2026-2027 budget is in progress, and a recommendation will be presented at the June Board Meeting for approval.

CONSENT AGENDA Board Chair Gannon called for approval of the consent agenda.

A. Baldwin made a motion to approve the consent agenda. B. Handley-Miller seconded the motion. The Board voted unanimously to approve the consent agenda resulting in:

D R A F T

A. Acceptance of Minutes:

1. Board Dinner Meeting, February 3, 2026

**APPROVAL OF
AMENDED
MINUTES OF
BOARD REGULAR
MEETING,
FEBRUARY 3, 2026
(BA5659)**

M. Rowley made a motion to approve the February 3, 2026, regular board meeting minutes as is with one word, “community” removed from his comments.

M. Wood supported the motion. A. Baldwin seconded the motion.

Motion passed unanimously.

**APPROVAL OF FY
2026-2027 TUITION
AND FEE SCHEDULE
(BA5660)**

It is the recommendation of the Administration that the Board of Trustees approve the FY 2026-2027 Tuition & Fee Schedule as presented. In addition, the Board instructs the Administration to reduce the in-district tuition rate by any amount necessary to maintain compliance, if the Michigan legislature includes community college tuition constraint language within its approved 2026-2027 state budget.

A. Thomas made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

**APPROVAL OF
COMPUTER
PURCHASE FROM
DELL CORPORATION
(BA5661)**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of computers and monitors for academic classrooms, computer labs, faculty and staff as part of the college’s lifecycle replacement at a cost of \$349,625 from Dell Corporation.

A. Baldwin made a motion to approve the recommendation. M. Nash seconded the motion.

A. Thomas asked what happens with the computer equipment that is being replaced. J. Foco said laptops are put in the library for use by students. Some desktops are recycled while others will be put in storage if needed.

B. Handley-Miller asked if faculty could still choose between using a Mac or Dell computer. J. Foco confirmed that faculty has a choice.

D. Middleton asked for clarification on how the professional development allowance was used to fund this expense. J. Foco answered that the funds used are in arrears and it is money that was unspent by faculty and staff from previous years.

Motion passed unanimously.

D R A F T

**APPROVAL OF
SUBSCRIPTION FOR
VIRTUAL SERVER
SOFTWARE FROM
BROADCOM
(BA5662)**

It is the recommendation of the Administration that the Board of Trustees approve a three-year subscription with Broadcom for virtual server software at a cost of \$495,000.

A. Baldwin made a motion to approve the recommendation. B. Handley-Miller seconded the motion.

There was discussion about servers on premises versus in the cloud and hybrid.

Motion passed unanimously.

**APPROVAL OF
PURCHASE OF DELL
HYPER-V
EQUIPMENT FOR
DATA CENTER
(BA5663)**

It is the recommendation of the Board of Trustees to approve a purchase order for up to \$1,100,000 to purchase Dell Hyper-V equipment for the data center.

A. Baldwin made a motion to approve the recommendation. B. Handley-Miller seconded the motion.

J. Foco said he would report the actual amount at the April Board Meeting.

Motion passed unanimously.

**APPROVAL OF
REVISIONS TO THE
SABBATICAL LEAVES
AND GRANTS
POLICY FOR
ADMINISTRATIVE
PROFESSIONAL AND
SUPPORT STAFF
(BA5664)**

It is the recommendation of the Administration that the Board of Trustees approve the proposed revisions to the Sabbatical Leaves and Educational and Travel Grants Policy.

A. Baldwin made a motion to approve the recommendation. M. Nash seconded the motion.

Motion passed unanimously.

**APPROVAL OF GYM
LIGHTING AND
CONTROLS PROJECT
FROM VALLEY
ELECTRIC (BA5665)**

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with Valley Electric in the amount of \$180,189 and authorize a total project budget of \$203,207 to ensure comprehensive project completion of the Carlyon Gym Lighting and Controls Upgrade.

M. Wood made a motion to approve the recommendation. A. Baldwin seconded the motion.

B. Handley-Miller asked for the reason behind the wide range in bids. T. Khalil answered that contractors are looking for work.

M. Nash asked if there was an operational savings from the lighting upgrade and if this was more efficient lighting. T. Khalil responded that the old lighting was an earlier version of LED, probably ten years old, and is not working for us.

D R A F T

Motion passed unanimously.

APPROVAL OF PURCHASE OF FACILITIES MANAGEMENT SOFTWARE AGREEMENT WITH TMA (BA5666)

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with TMA Systems in the amount of \$137,419.70 for the 5-year Facilities Management Software agreement.

A. Baldwin made a motion to approve the recommendation. M. Wood seconded the motion.

Motion passed unanimously.

APPROVAL OF L AND M WING RENOVATION PROJECT FROM WILLIAM A KIBBE ARCHITECTS (BA5667)

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with William A Kibbe Architects in the amount of \$528,898.04 and authorize a total project budget of \$555,342.04 to ensure comprehensive project completion of the L and M Wing Renovation.

M. Wood made a motion to approve the recommendation. A. Baldwin seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – SKILLED TRADES IN INSTRUMENTATION TECHNOLOGY – ADVANCED CERTIFICATE (BA5668)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Skilled Trades in Instrumentation Technology - Advanced Certificate effective fall semester 2026. This is proposed by the Business and Technology Division.

A. Baldwin made a motion to approve the recommendation. A. Thomas seconded the motion.

Motion passed unanimously.

APPROVAL OF NEW PROGRAM – ACCOUNTING FOUNDATIONS – CERTIFICATE OF ACHIEVEMENT (BA5669)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Accounting Foundations - Certificate of Achievement effective fall semester 2026. This is proposed by the Business and Technology Division.

A. Baldwin made a motion to approve the recommendation. D. Middleton seconded the motion.

S. VanderLaan explained that this certificate gives accounting students a quick foundation that allows them to start a job (as an intern, etc.) with the expectation of the employer that they would learn more.

Motion passed unanimously.

D R A F T

APPROVAL OF NEW PROGRAM – ACCOUNTING ANALYTICS – CERTIFICATE OF ACHIEVEMENT (BA5670)

It is the recommendation of the Administration that the Board of Trustees approve a new program, Accounting Analytics - Certificate of Achievement effective fall semester 2026. This is proposed by the Business and Technology Division.

A. Baldwin made a motion to approve the recommendation. M. Wood seconded the motion.

B. Handley-Miller asked if there is an advantage to achieving the certificate if a student is obtaining a CPA and if their financial aid reset. J. Perry said there are many variables that go into financial aid.

Motion passed unanimously.

PRESIDENTIAL SEARCH UPDATE

Board Chair Gannon thanked D. Middleton for leading this charge. She said it was a tedious process that involved a lot of people who gave a lot of their time to put together a report for the Board.

Board Chair Gannon said that tomorrow there is a Special Board Meeting at 4:00pm to complete the process of defining candidates who we would like to have additional information from.

Board Chair Gannon thanked the students for the time they put into serving on the Presidential Search Advisory Committee. She also thanked the Trustees for their time reviewing candidates' packets since February 27. She said she is looking forward to moving closer to getting a new president.

STUDENT SUCCESS: CONSTITUTION DAY AT THE CAPITOL

The Student Success presentation featured "Constitution Day at the Capitol" presented by Kim Klein, Professor in Political Science, and Lisa Lawrason, Professor in Political Science. They were joined by Justin Evans and Giuseppe Pellerito, both Delta students, who made the trip to the Michigan State Capitol on September 17, 2025.

A group of about 20 Delta students sat in on House and Senate committee hearings. The students said they enjoyed the immersive experience and learned more about the constitution and engaging in civic dialogue.

PRESIDENT'S REPORT

Enrollment Report

The Winter Semester began on January 10. As of today, 8,521 students are registered (2,582FT, 5,939PT).

We projected 76,999 contact hours for the winter semester and are currently at 109% (83,892 contact hours) of projection.

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Registration for spring semester is underway. To-date, 2,971 students are registered (398FT, 2,573PT). We projected 21,482 contact hours for the spring semester and as of today, we are at 104% (22,400 contact hours) of projection.

Personnel Report

I have approved the reappointments of several tenure-track and one-year renewable faculty members. Congratulations to all.

- **One-Year Appointments**

- **Business and Technology** – Jim Miller, Celeste Quiney
- **Health and Wellness** – Amy Jaster, Deborah Uhlian
- **Science and Mathematics** – Allyssa Thomas, Diane Wisniewski
- **Social Sciences** – Peter Nkhoma

- **Tenure Track**

- **Arts and Letters** – Suzanne Brown, John Chavez, Melanie Fisher, Trevor Fuller, Madelynne Gregory, Elijah Meek, Jenelle Salisbury, Qiana Towns-Williams
 - **Business and Technology** – Steve Gormley, Cynthia Grether, Ethan Short, Greg Tacey
 - **Health and Wellness** – Erica Collins, Ericha Diegel, Bryan Graybill, Jessica Herek, Kathleen Holsing, Ashley Howe, Kati Kocot, Shannon Krolkowski, Sabrina Kuhl, Danni Linton, Breanne Paisley, Lance Redwanz, Katti Reynolds, Amber Sleight, Ryan Teeple, Nichole Webb, Amy Wegener, Jeanne Woodbury
 - **Science and Mathematics** – Casey Armour, Jennifer Bourbina, Konnor Brennan, Katie Grappin, Jordan Hoffman, Katie Howland, Rhonda Hughes-Seefeldt, Julia Katzbaer, Tim McGuire, Kelsey Pressler, Brad Pretzer, Anne Quinn, Eve Roller, Abigail Van Vuren, Maggie Zimmerman
 - **Social Sciences** – Erin Corle, Donald Duchene, Craig Irvine, Amber Johnson, Jerrard Johnson, Brandon Straight, Melissa Wallace
- Faculty that have been approved for promotion and tenure will be announced at the April Board Meeting.

The list of those on the tenure-track and one-year renewable appointments, as well as the complete report of hires, promotions, and separations for the month of February can be found in the Board packets.

Information Sharing

Congratulations:

- **Achieving the Dream Leader College**

- Delta College has been awarded the designation effective March 4, 2026, for a three-year term.
- Award was accepted by Reva Curry at the DREAM conference last week in Portland, OR.

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- This recognition has a lasting impact as AtD uses lessons and cutting-edge approaches from colleges like ours to inform and inspire others across AtD's highly diverse network in their efforts to support the students and communities they serve.
- **Terry Blackmer, Fire Science Program Coordinator**
 - Terry was appointed by Governor Whitmer to the Michigan Firefighters Training Council.
 - This board oversees all firefighters' education in the state of Michigan and selects curricula for all of the state's training programs including community colleges and county training programs.
- **Mobile Food Distribution**
 - At this event that took place in February in Saginaw, we served 804 individuals across over 283 households impacting approximately 300 families including additional "walk-ins".
 - Next Mobile Food Distribution – March 17 – Loons Stadium in Midland
- **Justin Bamberg – LMS and Multimedia Design Technologist**
 - Justin is speaking at the national D2L conference.
 - He has worked closely with the D2L technology team over the past several years and Delta is increasingly recognized as a result.
- **Marketing Department – Matt Brown, Jessica Gavord, Luke Goodrow, Leanne Govitz, Amanda Hammond, Sue Paris**
 - The Marketing Department earned 18 awards in five different higher education design and marketing communication competitions.
 - The top award recipient was the newly designed website, which has won three gold awards and two silver awards.
 - Other standout awards were for the MyWay student video features, the welding program video, the admissions viewbook and the Spring 2025 edition of *Journeys* magazine.

Comments:

Thanks to Trustees Stacey Gannon and Barb Handley-Miller for attending the Faculty and Staff Winter Learning Day on Friday, February 13.

Upcoming Events:

- **League for Innovation in the Community College Innovations Conference**
 - March 15-18, 2026 – Indianapolis, IN
 - Reva Curry, League Representative, will be attending the conference along with 7 faculty and 2 staff.
 - League Excellence Award Recipients
 - Antoinette Clegg, Professor, Accounting
 - Laura Dull, Professor, History
 - Michael Faleski, Professor, Physics
 - Michele Pratt, Manager, Library Programs and Services
- **From the Red Scare to Cancel Culture: Dissent in Democracy Now and Then**
 - March 18 – 2-3:30pm – Lecture Theater

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- Panel Discussion on free expression in America
- **Honors Program Recognition Ceremony**
 - Thursday, March 19 – 5pm – Lecture Theater
- **Phi Theta Kappa Induction Ceremony**
 - Thursday, March 19 – 6:30pm – Lecture Theater
- **21st Annual Cesar Chavez Luncheon (hosted by Saginaw American G.I. Forum)**
 - Friday, March 27 – 11:30am – 1:30pm
 - UAW Local 699 Hall
- **President’s Speaker Series**
 - Wednesday, April 15 – 12-1pm – S105
 - Curtis Chin – author of *“Everything I Learned, I Learned in a Chinese Restaurant”*
 - Co-hosted by the Humanities Learning Center
- **Employee Awards Banquet**
 - Wednesday, April 15 – 1:30pm – Pioneer Gym
- **Commencement Ceremonies**
 - Friday, May 1
 - Pioneer Gymnasium
 - 6:00pm
 - Saturday, May 2
 - Pioneer Gymnasium
 - 1:00pm

Handouts:

- MCCA Summer Conference Calendar of Events and
- RSVP form (please return to Kay)
- Latest Edition of Delta Collegiate

Next Regular Board Meeting – Tuesday, April 14

**TRUSTEE
COMMENTS**

B. Handley-Miller invited everyone to the Bay City St. Patrick’s Parade on Center Avenue this Sunday at 2pm. She thanked Drs. Lawrason and Klein, and their students for being champions for democracy. She gave them credit for keeping that alive with our students and making moments for them to feel connected to recreating our democracy in their generation.

She congratulated the renewed faculty and is looking forward to the presidential search work. She also thanked Trustee Middleton for chairing the search committee.

A. Thomas congratulated all those that had achievements or were highlighted in the President’s report. She is looking forward to the Board Meeting tomorrow night.

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She also got a chance to attend the last UMOJA Event at First Ward. She said lots of information was shared with a lot of high school students in preparation for either dual enrollment or post-graduation. She said it was a fun event.

M. Rowley thanked the students, faculty, and staff for coming tonight. He said to notice that no one gave public input. He asked that the next time they are not happy with their government or something, remember to give input and suggest ways to change things; they have a powerful voice.

He thanked Drs. Klein and Lawrason for their passion and for participating in "Constitution Day." He shared that he knows one former Delta employee student, who graduated from Delta and Northwood's 3+1 program, and is gainfully employed. This person works for the same company that Trustee Rowley works for.

M. Nash shared that last Sunday was "International Women's Day", and that women hold 64% of legal rights versus what a man holds internationally. He thought about the female leadership at Delta and how inspiring that is for students to see.

D. Middleton thought the Economic Impact Study handout was fabulous and encouraged everyone to share it with local economic development organizations and chambers of commerce. She also thanked everyone for the excellent work on the tuition and fees recommendation.

She shared that Chair Gannon, Vice Chair Baldwin, and P. Clark attended the ACCT National Legislative Summit in DC in February. She said it is a great opportunity to visit with our congressional delegation and keep them informed of what is important to Delta College. On this trip, the focus was on short-term health and knowing how success will be measured for those institutions so Delta can work toward those measures.

D. Middleton said on behalf of the Presidential Search Advisory Committee, she was pleased to provide their final report to the Board of Trustees. Those on the Presidential Search Advisory Board put in a lot of work reading all the materials. There were 20 people on the committee. She especially recognized the students and people from the community for their investment in time serving on this committee.

M. Wood said he started working at Delta in 2004 and that was the first year we had to report to the federal government on what we did for Constitution Day. He worked with L. Lawrason on the first efforts to get students registered to vote. He said the Political Science department is amazing and thanked the faculty and students for all they are doing.

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He thanked J. Foco for a fantastic budget presentation that was fair and concise. He was appreciative of all the presentations and thanked the faculty and staff for all the work they do.

A. Baldwin was grateful to J. Foco and his team for all the work they did. We are in a good place and planning for the future, giving our students a good rate, and they are getting a world class education with faculty.

She said student success is her favorite part of the meeting that she connects with the most. She is grateful for the diverse board and faculty and excited about all the work that we are doing.

A. Baldwin talked about the students on the Presidential Search Advisory Board being the best part as they knew what they wanted in a president. She said we have a lot of great candidates and is happy that we will have the best person.

CHAIR COMMENTS

Board Chair Gannon thanked the Trustees for their comments.

She said this has been a journey and appreciates all the time and talent that everyone put into the search. She estimated that each Trustee put at least 40-60 hours into reviewing the search materials to make sure they were doing diligence.

She explained directly to the students in attendance about the economic impact and what the return on investment was for them as students. She told them that for every \$1 they spend as a student, they can expect \$4.70 after they complete their program. It can make a powerful difference in their lives, and they can make a powerful difference in our community. She thanked the students for joining the meeting.

Board Chair Gannon said she appreciates everyone and looks forward to the Board Meeting tomorrow. She asked everyone to drive home safely tonight.

ADJOURNMENT

There being no further business, Board Chair Gannon adjourned the meeting at 8:18pm.

Kay Schuler, Assistant Board Secretary Pro Tem

Talisa Brown, Board Secretary Pro Tem

D R A F T

**Delta College
Board of Trustees Special Meeting
Delta College Board Room B-151
Wednesday, March 11, 2026
4:00 pm**

- Board Present** S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, M. Rowley, M. Wood, A. Thomas
- Board Absent** A. Baldwin, A. Clark
- Others Present** T. Brown, W. Childs, P. Clark, C. DeEulis, L. Dull, J. Foco, L. Govitz, D. Harris, S. Hill, K. Schuler, A. Serrato, A. Ursuy
- Press Present** D. Chalk (Midland Daily News)
- Call to Order** Board Chair, S. Gannon called the meeting to order at 4:02 pm.
- Approval of Agenda** Board Chair, S. Gannon, called for the approval of the agenda. M. Wood made a motion to approve the agenda. D. Middleton seconded the motion.
- The motion passed unanimously.
- Public Comment** Board Chair, S. Gannon called for public comment.
- Determine Presidential Search Semifinalists** Board Chair, S. Gannon opened the meeting with an explication of the purpose and process for the meeting. She thanked D. Harris and D. Middleton for their leadership. She stated that one of the Board’s most important jobs is hiring the next president of Delta College. She emphasized the importance of applicant confidentiality and the need to not use names or information that would identify the candidates.
- D. Harris, ACCT Search Consultant, reviewed the application process.
- D. Middleton, Presidential Search Advisory Committee Chair reviewed the Presidential Search Advisory Committee’s efforts and read her letter to the Board.
- Dear Chair Gannon and fellow Trustees,
- On behalf of the Search Advisory Committee, assisted by the guidance of our Association of Community College Trustees (ACCT) consultant, we present seven (7) candidates who meet the qualifications you set forth in the profile for the position of Delta College President.
- I’d like to outline our process. Our first meeting, held November 12, 2025, was focused on drafting a presidential profile. As you know, the finalized version was approved by the board on December 9, 2025, and was used for recruiting and setting the expectations of the position for candidates. Subsequent national industry ad placements and networking by our ACCT consultant Dr. G. Duncan Harris attracted 63 candidates by the deadline of February 9th.

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From February 10th through February 18th, every one of the Search Advisory Committee members read every application, cover letter and CV considering the presidential profile requirement, noting strengths and weaknesses for each and submitting our evaluations to ACCT for compilation. I estimate each volunteer invested between 20 and 30 hours to accomplish this task. During this timeframe of review, we were informed by Dr. Harris that 13 candidates failed to meet minimum qualifications.

We met again on Friday, February 20th with Dr. Harris present to assist, to agree on the candidates deemed to meet the criteria as specified in the profile. At that time, we were informed that one more of remaining candidates failed to meet minimum qualifications. We were provided the compiled “scores” for the candidates, in ranked order. Following several hours of robust discussion on each of the remaining 49 candidates, we again ranked the candidates based on their strengths and weaknesses. The scores were once again compiled and shared with the Search Advisory Committee. At that point, the committee identified nine (9) candidates to present to the Board of Trustees. However, in examining the votes for the candidates, we concluded that the difference between the vote totals of the seventh- and eighth-highest scoring candidates was significant. Therefore, we agreed as a committee to submit seven (7) as our slate.

We now present these seven for your consideration, in our advisory capacity.

It is impossible to fully express my gratitude to the members of the Search Advisory Committee for contributing their time and thoughtful analysis into this process. Delta College is fortunate to have their support and contribution. The Search Advisory Committee was comprised of:

Students:

1. Jason Pringle
2. Ellen Rivet
3. Abril Serrato

Delta College Board of Trustees:

4. Arshen Baldwin, Saginaw County Trustee and Board Vice Chair
5. Michael Wood, Midland County Trustee

Delta College Employees:

6. Wendy Burns, Faculty Member at Large and Associate Professor of Biology
7. Will Carter, Acting AFSCME Facilities Management Union President and General Maintenance, Facilities Management
8. Wendy Childs, Director of Human Resources
9. Jill Delaney, Support Staff Executive Committee (SSEC) Chair and Administrative Office Professional, Arts and Letters Division
10. Laura Dull, Delta College Faculty Association (DCFA) President and Professor of History
11. JD Garn, Associate Dean, Arts and Letters Division
12. David Hopkins, Dean of Transfer Programs and Online Learning
13. Eric Merkle, Chair of Executive Committee for Administrative/Professional Staff (ECAPS) and Financial Aid Advisor, Student and Educational Services
14. Christina Szilagyi, Adjunct Faculty Association of Delta College (AFADC) President and Adjunct Instructor of History

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Delta College Foundation:

15. Paul Barbeau, Chair of Delta College Foundation Board of Directors, Midland County
16. Octavia Walters Cabey, Member of Delta College Foundation Board of Directors, Midland County

Community Stakeholders:

17. Dr. Ramont Roberts, Superintendent of Saginaw Public Schools
18. Magen Samyn, President and CEO of Bay Area Chamber of Commerce
19. Chuck Sherwin, President of MyMichigan Medical Center Midland

I extend my gratitude also to Interim President Andrea Ursuy, Board Secretary Pro Tem Talisa Brown and Assistant Board Secretary Pro Tem Kay Schuler for their boundless assistance in this process. It has been a heavy lift in addition to their already heavy workloads. **Thank you.**

I also thank our marketing and printing departments for their assistance with the necessary communications. Quick turnaround was critical, and they completed their tasks in a timely and professional manner. **Thank you.**

And, of course, our gratitude to Dr. Harris, our ACCT consultant, for his guidance.

I have been honored to lead this team, and I hope you are pleased with our results.

Diane Middleton
Trustee, Bay County

Board Chair, S. Gannon, explained the purpose and process for the meeting. She emphasized the importance of applicant confidentiality at this point and the need to not use names or information that would identify the candidates.

D. Harris gave an overview of the seven candidates identified by the Presidential Search Advisory Committee who met the requirements outlined in the presidential profile. The Board then discussed those candidates.

There was a discussion about the number of candidates that should be taken forward for the video submissions. D. Harris said there was no harm in bringing forward more than just the seven as recommended by the Search Advisory Committee to ensure a robust candidate pool. He said that the “heavy lift” would be on the candidates in preparing the video for the Board to review.

The Board identified additional candidates that should be further considered. D. Harris provided an overview of these candidates.

Each trustee voted for up to 10 candidates to be selected for additional application materials – a video submission.

Board Secretary Pro Tem, T. Brown shared the results of the votes indicating the top 10 individuals receiving votes.

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(BA5671)

B. Handley-Miller made a motion to move the top 10 candidates as determined by the Trustees' voting forward to submit additional application materials in the form of a video submission. M. Wood seconded the motion.

The motion passed unanimously.

**Discuss and
Approve Video
Questions**

Board Chair, S. Gannon, presented the draft questions for the video submissions.

Delta College is seeking a visionary, collaborative and inclusive leader who will prioritize student success and advance diversity, equity and inclusion, community partnerships and innovation.

In no more than 15-20 minutes, please provide your responses to the following:

1. Briefly introduce yourself and describe why you would like to lead Delta College.
2. Describe a time in the last 1-3 years when you created and implemented a new vision or innovative change on your campus. What was your process to develop, communicate, and implement strategies? How did you measure results?
3. How have you addressed the challenges of underrepresented groups in higher education and what specific initiatives have you designed and implemented? What were the results?
4. Describe your experience with shared governance and collective bargaining.

(BA5672)

D. Middleton made a motion to accept the proposed questions for the video submissions. M. Nash seconded the motion.

The motion passed unanimously.

**Trustee
Comments**

M. Wood stated it's been a long process and thanked D. Harris and D. Middleton for leading the process. They both did a great job.

B. Handley-Miller also thanked D. Harris and D. Middleton as well as everyone who served on the Search Advisory Committee. This was a lot of work that was greatly appreciated.

A. Thomas thanked everyone as well. She also noted this is her first time going through a presidential search. It is interesting to compare it to a K-12 search for a superintendent.

M. Rowley noted his thanks to everyone that was already mentioned.

M. Nash also thanked D. Harris and D. Middleton for their leadership in this search. He also thanked T. Brown for hand delivering his packet.

D. Middleton thanked the members of the Search Advisory Committee, especially the students who probably had no idea what they signed up for including reviewing CV's and application packages that were 20+ pages long. She also appreciated the work done by her fellow trustees and today's robust conversation.

Chair Comments

S. Gannon deferred to Abril Serrato, a member of the Search Advisory Committee for her thoughts. A. Serrato said it was an honor and a privilege to participate in this search. She is very passionate and a proud duck and pioneer. She noted the importance of this work and her love for

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Delta College. She noted her appreciation to everyone in the room and that it truly takes a village.

S. Gannon thanked everyone for all their work.

Adjournment

There being no further business, Board Chair, S. Gannon adjourned the meeting at 6:40 pm.

Talisa Brown, Board Secretary Pro Tem

D R A F T

Delta College
Board of Trustees Special Meeting
Delta College Board Room B-151
Thursday, March 26, 2026
8:00 am

Board Present A. Baldwin, S. Gannon, B. Handley-Miller, D. Middleton, M. Nash, M. Rowley, A. Thomas, M. Wood

Board Absent A. Clark

Others Present T. Brown, P. Clark, L. Dull, J. Foco, L. Govitz, K. Schuler, A. Ursuy

Press Present D. Chalk (Midland Daily News)

Call to Order Board Chair, S. Gannon called the meeting to order at 8:07 am.

Approval of Agenda Board Chair, S. Gannon, called for the approval of the agenda. M. Wood made a motion to approve the agenda. B. Handley-Miller seconded the motion.

The motion passed unanimously.

Public Comment Board Chair, S. Gannon called for public comment.

Vote to go into Closed Session Pursuant to Section 8(f) of the Open Meetings Act to Review and Consider the Content of an Application for Employment or Appointment to a Public Office if the Candidate Requests that the Application Remain Confidential B. Handley-Miller made a motion to enter into closed session to review and consider the content of an application for employment or appointment to a public office if the candidate requests that the application remain confidential pursuant to MCL 15.268(f). M. Nash seconded the motion.

The results of the roll call vote are as follows:

A. Baldwin – Absent
A. Clark – Absent
S. Gannon – Yes
B. Handley-Miller – Yes
D. Middleton – Yes
M. Nash – Yes
M. Rowley – Yes
A. Thomas – Yes
M. Wood – Yes

The motion passed with 7 in favor and 0 opposed.

The Board went into closed session at 8:09 am.

A. Baldwin joined the meeting at 8:36 am.

The closed session ended, and the open session resumed at 11:05 am.

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Discussion and Approval of On-Campus Interview Schedule

Board Chair, S. Gannon, noted that the next step is to vote on the finalists who will be invited to campus to meet with faculty, staff, students and community members as well as have an interview with the Board of Trustees.

Each trustee voted for their top 5 candidates. The votes were weighted as follows: 1st vote – 5 points, 2nd vote – 4 points, 3rd vote – 3 points, 4th vote – 2 points, and 5th vote – 1 point. T. Brown shared the results of the votes.

S. Gannon noted the number of finalists is typically 3-5, however, we know that two of our candidates are in other searches at this time. She suggested that we select 5 individuals for on-campus interviews. Interviews are tentatively scheduled for the week of April 6 – 10.

(BA5673)

A. Thomas made a motion to move candidate 62 and 54 forward as finalists in the presidential search. M. Wood seconded the motion.

The motion passed unanimously.

(BA5674)

M. Nash made a motion to drop candidates 51, 10 and 36 due to their low ranking and to focus the conversation on the remaining candidates. D. Middleton seconded the motion.

The motion passed unanimously.

(BA5675)

M. Rowley made a motion to move candidate 27 forward as a finalist. D. Middleton seconded the motion.

There was a brief discussion as to possibly inviting six candidates as we already know that two of them are in other searches and may drop out. That would result in six full days of interviews.

The Board discussed the remaining candidates (9, 18, 23 and 27).

The motion passed unanimously.

A. Baldwin made a motion to move candidates 9 and 18 forward as finalists with candidate 23 as a contingent. B. Handley-Miller seconded the motion.

There was a brief discussion as to how the process for notifying the contingent candidate would work.

(BA5676)

M. Nash made a substitute motion to not move candidate 23 forward. M. Wood seconded the motion.

M. Nash stated that less than 50% of the Board supported this candidate.

M. Rowley stated this candidate was not one that was recommended by the advisory committee but was moved forward by the Board.

The substitute motion passed unanimously.

(BA5677)

M. Rowley made a motion to move candidates 9 and 18 forward as finalists. A. Thomas seconded the motion.

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The motion passed unanimously.

S. Gannon stated that the candidates moving forward are 62, 54, 27, 9 and 18.

Board Chair, S. Gannon, stated that interviews are to be scheduled for the week of April 6-10. The candidates will be notified later today that they are moving on as finalists. Once interviews have been confirmed, then the names of the finalists will be released.

S. Gannon distributed a proposed interview schedule for the finalists. They will meet with various work groups. Their general presentation scheduled from 10:45 am – 12 :00 pm has a proposed topic: “What are the unique challenges and opportunities facing community colleges in the next 10 years? As our leader, how will you address them?”

There is a lunch with the Interim President, a tour of campus, dinner with the Board Chair and Vice Chair, and the day ends with a Special Board Meeting at 7 pm with the Board interviewing the candidate.

B. Handley-Miller asked if there was any flexibility in the schedule for the candidates. It was noted that candidates were aware of the timeline.

M. Nash asked about faculty availability on Friday. It was noted that Friday is a good meeting day for faculty as most are not teaching that day.

S. Gannon suggested Monday, April 13, as a contingency day if for some reason a candidate was not available the previous week.

(BA5678)

M. Nash made a motion to accept the interview schedule with proposed topic. A. Thomas seconded the motion.

The motion passed unanimously.

Discussion and Interview Process and Questions

Board Chair, S. Gannon distributed the draft interview questions for the trustees to review.

M. Wood made a motion to approve the questions as presented. A. Baldwin seconded the motion.

These questions were from the last presidential search with a few updates.

There was much discussion about adding a question regarding academic curriculum within workforce and transfer degrees.

B. Handley-Miller offered a friendly amendment, adding a second part to question 6.

M. Wood and A. Baldwin both accepted the friendly amendment.

(BA5679)

M. Nash made a substitute motion to add an additional question to simply state, “What do you see as key to offering a strong academic curriculum within transfer degrees?” This makes 16 questions in total. A. Baldwin seconded the substitute motion.

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This question would then become question 7 with the rest moving down on the list.

The substitute motion passed unanimously.

S. Gannon asked trustees to hold the time normally used for the Board Dinner Meeting, April 14, at 5 pm to have a special meeting for the purpose of deliberating and choosing our first-choice candidate.

**Trustee
Comments**

M. Wood thanked the Board for allowing him to be part of the committee. He apologized to the Board as he had made plans before Dr. Gavin announced his resignation. He will be gone the entire month of April.

B. Handley-Miller thanked M. Wood, S. Gannon and D. Middleton for all their work in this process. She also thanked all the faculty and staff who served on the search advisory committee. She feels we are on a good path and is excited for the rest of the process.

A. Thomas thanked everyone involved and allowing us to come out with a clear process. She is looking forward to moving forward with excellent candidates.

D. Middleton is proud of the work that has been done. The process was excellent, and trustees have been engaged. She is very happy with where we are and is thankful to everyone that got us to this point.

M. Rowley thanked everyone in the room for their work and support in the process.

M. Nash thanked the committee for all their work in their recommendation of potential top candidates. Although the Board cast a broader net it speaks to the quality of work done by the committee that the Board came to the same recommendation.

A. Baldwin is grateful for the opportunity to serve with her fellow trustees. The Board has a lot of diversity of thought but at the end of the day they come together for the institution. Our board works well together and that isn't the case for all colleges. She looks forward to the next steps.

Chair Comments

S. Gannon said it's a true privilege to work with all of you – Trustee Wood, Trustee Handley-Miller, Trustee Thomas, Trustee Middleton, Trustee Rowley, Trustee Nash and Vice Chair Baldwin. She is also thankful for the work done by the committee. She is looking forward to getting the decision made with a lot of diligence and heart. She also noted that all the trustees are truly passionate about Delta College.

Adjournment

There being no further business, Board Chair, S. Gannon adjourned the meeting at 12:45 pm.

Talisa Brown, Board Secretary Pro Tem

Date: April 14, 2026
To: Andrea Ursuy, Interim President
Board of Trustees
From: Jon Foco – V.P. of Business & Finance
RE: Delta College Board of Trustee Bylaws Article X – Fiscal Affairs

Purpose:

The Delta College Board of Trustee Bylaws (approved March 10, 2020), indicate the following in Article X, Fiscal Affairs, Section 1:

The Board shall adopt a working budget for the ensuing fiscal year prior to July 1, but shall be provided an estimate of the amount of taxes or appropriation deemed necessary for the ensuing fiscal year for the purposes of expenditures authorized by law as with in the power of the Board before the 3rd Monday in April.

This language aligns with the requirement of the Michigan Community College Act Section 389.141.

On April 8, 2025, the Board of Trustees accepted the estimate of property taxes and state appropriations for the 2025-2026 budget based on information that was readily available at that time.

As shared at the March Board of Trustees dinner meeting when presenting the Tuition and Fees proposal, our three major sources of revenue have been relatively flat or had minimal increases over the past decade. For the current year, we had increases in our state appropriations and in our property taxable values that are the largest in over a decade. However, still well below the current rate of inflation.

We are making continued efforts to address enrollment. Our preliminary budget model calls for a 1% increase, an additional 2,000 student contact hours, or an estimated 187,000 student contact hours for 2026-2027. We are still monitoring this year's student enrollment compared to our budget. As the date of this report, we are closing in on 202,000 which is 17,000 over our budgeted contact hours. We are expecting to come in around 202,000 for the 2025-26 FY.

Student retention and recruitment efforts are in full force to push for enrollment growth we have seen these efforts in full force with the increase in contact hours over the past 2 years. This continues to be a very high focal point for the college to retain its students.

State Appropriation History:

State Funding for Community Colleges over the course of the past 10 years has fluctuated and been difficult to predict. Representation in the legislature's House and Senate changes frequently, which leads to changing viewpoints and wide-ranging priorities. The current Governor seems to be supportive of higher education.

State revenues depends heavily on economic conditions Michigan's economic outlook is closely tied to national trends but remains particularly sensitive to fluctuations in the automotive industry. While the

state's economy tends to follow the broader U.S. economy, its heavy reliance on motor vehicle sales means any industry-specific downturns or recoveries can significantly impact Michigan's financial health.

Labor market challenges, such as an aging workforce and declining labor force participation, may limit economic expansion, mirroring national trends. Additionally, while inflation has started to ease after reaching historic highs, it remains a factor influencing economic conditions.

Looking ahead, economic forecasts suggest Michigan will experience moderate growth in 2025, followed by slower but steady expansion in 2026 and 2027. However, the state's economic recovery will likely be influenced by the performance of the automotive sector and broader national economic trends. With imposing tariffs this could impact the economy.

Michigan community colleges have seen very minimal funding increases in recent years. Below is a table of the historical actual increases (decreases) since 2016-2017:

Year	State Appropriation Base Funding	Performance Funding	Total	Percent Change Annually	Annual Revenue Dollar Increase (Decrease)
2017-18	\$ 14,907,700	\$83,000	\$14,990,700	0.56%	\$83,000
2018-19	\$ 14,990,700	\$113,600	\$15,104,300	0.76%	\$113,600
2019-20	\$ 15,058,600	\$101,900	\$15,160,500	0.37%	\$56,200
2019-20* - proration	\$ (1,699,100)*			-11.20%	\$(1,699,100)
2020-21	\$ 15,160,500			+0%	\$ 1,699,100
2021-22**	\$ 15,160,500**			+0%	\$0
2022-23	\$ 15,160,500	\$727,700	\$15,888,200	+4.79%	\$727,700
2023-24	\$ 15,888,200	\$754,100	\$16,642,300	+4.74%	\$754,100
2024-25	\$ 16,642,300	\$240,100	\$16,882,400	+1.4%	\$240,100
2025-26	\$ 16,882,400	\$493,300	\$17,375,700	+2.9%	\$493,300

* End of year proration enacted by the State of Michigan due to a State budget deficit resulting from the COVID-19 pandemic.

** In October 2021, the legislature made a one-time only supplemental payment to Community Colleges. Delta received \$594,700. This amount is considered supplemental funding; it was not budgeted, and is one time only. In 2022-2023, it was not distributed.

In addition to the Operational "Base" State Appropriation, the legislature also requires that we record other revenue components in our State Aid Appropriation line item. Personal Property Tax Loss Reimbursements which began in 2016-2017, Renaissance Zone payments, Indian Tuition Waiver Allotments, and MPERS UAAL and offset payments all are recorded as State Appropriations revenue. The Base is the amount that the legislature applies any increase or decrease to in their appropriation.

State Appropriation Estimate for 2026-27:

When developing the college budget for next fiscal year, we begin by reviewing proposals made through the State's legislative process. The difficulty in making estimates depends on when information becomes available. The State of Michigan fiscal year begins October 1 and ends September 30. The college fiscal year begins July 1 and end June 30.

The legislative process for developing the annual budget for the State has begun, and historically starts with the release of the Governor's Executive Budget Recommendation. Below are some highlights of her proposal for FY 2026-27:

- She proposed an increase for community colleges to operations of \$11 million one time dollars which equates to 2.8%.
 - The operations increase would be allocated for the 28 community colleges using the current performance funding formula.
 - The attainment of the performance funding increase would be conditioned on restraining in-district tuition and fee increases to the greater of 4% or \$199.
 - Along with 1,271,400 to address deferred maintenance and safety needs on campuses statewide. The Governor's recommendation ensures a minimum \$1 million allocation to each community college to support critical infrastructure, safety, and technology upgrades, with remaining funds distributed based on enrollment levels

- Additional investments for continuing education and student support:
 - The Governor's recommended budget includes \$110.3 million for the continuation of the MPERS stabilization payments, which cover the state's share of the Unfunded Actuarial Accrued Liability (UAAL) payments exceeding the statutory community college payroll rate cap of 15.21%, and the MPERS normal cost offset payments to cover costs associated with other state policy changes that enhance the long-term financial health of the retirement system.
 - \$1.4 million for the North American Indian Tuition Waiver to continue fully funding program costs. This reinforces the Governor's commitment to accessible education by waiving tuition costs for more than 600 eligible Native Americans at Michigan community colleges
 - The Governor's recommended budget for fiscal years 2027 and 2028 includes total ongoing funding of \$476.1 million, all of which comes from the state school aid fund. The Governor also recommends \$49.2 million in one-time funding in fiscal year 2027, all of which comes from the state school aid fund

It is still early in the process, so we will continue to look for both the House and Senate Community College budget proposals as we build our proposed budget for next academic year. These are just some highlights from the Governors proposal.

Additional State Budget Information:

The State of Michigan Public Act 72 of 1991, requires that the Director of the Senate Fiscal Agency, Director of House Fiscal Agency, and either the State Budget Director or the State Treasurer to hold at least two revenue estimating conferences each year, January and May. The purpose of these conferences is to bring these agencies together to share and discuss their independent economic and revenue forecasts, and then reach consensus agreements on these forecasts to be used in preparing the State Government budget. The January 2026 Consensus Revenue Estimating Conference (CREC) was held on January 16, 2026.

The conference revised General Fund/General Purpose (GF/GP) revenues downward by approximately \$780 million for FY2026 and \$1.1 billion for FY2027, creating a projected structural budget gap in the range of \$600–700 million. These revisions reflect slower-than-expected economic growth, including softer employment and income gains, though the overall economy remains stable. As a result, the state is

expected to face a more constrained budget environment with increased pressure on discretionary spending.

In contrast, School Aid Fund (SAF) revenues were modestly increased, providing some stability for education funding despite ongoing declines in K-12 enrollment driven by demographic trends. While overall combined revenues are still expected to grow slightly through FY2028, the pace is limited, signaling fewer opportunities for new investments. For higher education and community colleges, this creates a mixed outlook—continued support through SAF-related funding streams, but heightened competition for GF/GP resources, requiring a greater focus on prioritization, efficiency, and alignment with state funding priorities.

The economic outlook reflects a stable but slow-growing economy, with no recession anticipated but limited momentum across key indicators. Employment growth is expected to be minimal—essentially flat to slightly positive in the near term—due in part to workforce constraints and demographic trends, causing Michigan to lag national job growth. Personal income and overall economic activity are projected to increase gradually, but at a subdued pace, resulting in weaker-than-expected revenue growth for the state. While the broader economy remains resilient, the outlook is best characterized as cautious and constrained, with limited upside and ongoing risks tied to labor market stagnation and broader economic uncertainty.

Legislative Process:

The Legislature will develop their budgets as both chambers go through the process. This is when the real negotiations begin. This culminates in May 2026 when the parties gather at the second CREC meeting and determine the latest forecast. The process ahead is long. Although the State's budget was not set until mid-July last year, we are hoping for a resolution earlier this year, perhaps prior to the end of June.

In addition, there is always uncertainty based on legislatively determined priorities rather than true economic factors, which makes it even more difficult to predict. For now, the revenues are holding strong, but the priorities to increase funding for higher education are not known.

Delta College estimates that the total **State Appropriations for 2026-2027 will be \$18,693,100.** We are using an estimated 2.8% increase from our current funding level, or an increase of \$493,300 in State Appropriation revenue. The \$18,693,100 has the one time items of 1,271,400 built into the appropriations at this time. Its not an overall increase to the base funding due to the one time expenditure.

In addition, we do not budget for the MPSERS UAAL and offsets, as the UAAL is essentially a pass-through amount, and the one-time offsets are difficult to budget as they are not consistent year to year.

Property Tax Estimate:

The College Property Tax revenue estimate is based on levying Delta's 2.0427 along with the additional .0136 that is restoring our mileage rate back in 2012 to .5 voted mills. This was voted on in 2020 with our millage renewal. The colleges rate as of 2024-25 was 2.0563 and in 2025-26 we had a Headlee rollback to a rate of 2.0559, this rate will be levied on all property in Bay, Saginaw and Midland Counties using 4% estimated increase in taxable revenues, which results in an **estimated \$30,868,340 in property tax** collections for 2026-27. This estimate reflects an adjustment for delinquent and appealed taxes.

Historically the budget to actual for property tax collections has been fairly accurate. We receive taxable valuations in mid-to-late May from each of the county equalization departments, and will adjust the

budget estimate accordingly. Property Tax collections remitted to the College have been consistent through the pandemic.

Tax Year	Taxable Valuation	% change
2016	\$10,818,762,069	-4.28%
2017	\$10,847,344,737	0.26%
2018	\$10,972,828,043	1.16%
2019	\$11,179,406,133	1.88%
2020	\$11,402,915,043	1.94%
2021	\$11,645,442,565	2.13%
2022	\$12,241,377,832	5.12%
2023	\$12,972,281,610	5.97%
2024	\$13,844,378,854	6.72%
2025	14,479,017,339	4.58%

Summary of Estimates:

As of April 2nd, based on the most recent available information, Delta College estimates in 2026-2027, it will be necessary to have the following tax and appropriation revenue:

Revenue Type	Amount
Property Taxes	\$30,868,340
State Appropriation	\$18,693,100
Total Estimated	\$49,561,440

Recommendation:

It is the recommendation of the Administration that the Board of Trustees accept the estimate of property taxes of \$30,868,340, and state appropriation of \$18,693,100 necessary for the next fiscal year to comply with Section 141 of the Community College Act of 1966.

Delta College Calendar 2029

This calendar accommodates any course meeting for a full 15-week Fall Semester. Please note 14 Mondays are scheduled for the Winter Semester. Also note 14 Mondays, Wednesdays and Thursdays and 15 Tuesdays are scheduled for the Spring Summer Semester. This calendar also accommodates for 7-week courses in Fall and Winter. Individuals responsible for scheduling must ensure that classes which do not meet during these time frames have the proper number of contact hours.

Winter Semester 29/WI (15 weeks January 6 - April 27)		
January 6	Saturday	Classes Begin
January 15	Monday	Martin Luther King Jr. Day – No Classes
February 9	Friday	Winter Learning Day
February 26	Monday	First 7-Week Classes End
March 5 - 10	Monday – Saturday	Mid-semester Break - No Classes
March 11	Sunday	Classes Resume
March 11	Sunday	Second 7-Week Classes Begin
April 1	Sunday	No Classes
April 27	Friday	End of Winter Semester
May 1	Tuesday	Grades due by 2pm***

Spring Summer Semester 29/SP (15 weeks May 7 - August 16)		
May 7	Monday	Classes Begin
May 28	Monday	Memorial Day – No Classes
May 29	Tuesday	Classes Resume
June 24	Sunday	First 7-Week Classes End (Spring)
June 25	Monday	Second 7-Week Classes Begin (Summer)
July 4 - July 8	Wednesday - Sunday	No Classes
July 9	Monday	Classes Resume
August 16	Thursday	End of Spring Semester
August 21	Tuesday	Grades due by 2pm***

Fall Semester 29/FA (15 weeks August 25 - December 16)		
August 20-22	Monday - Wednesday	Learning Days
August 25	Saturday	Classes Begin
September 1 - September 4	Saturday – Tuesday	No Classes
September 5	Wednesday	Classes Resume
October 16	Tuesday	First 7-Week Classes End
October 24	Wednesday	Second 7-Week Classes Begin
November 21 - 25	Wednesday – Sunday	Thanksgiving Break – No Classes
November 26	Monday	Classes Resume
December 16	Sunday	End of Fall Semester
December 18	Tuesday	Grades due by 2pm***

***Grades are due the Tuesday following the course end date. Grades for courses ending prior to Friday at 11:59pm are to be submitted to the Registrar's Office no later than the following Tuesday by 2pm. Grades for courses ending on Saturday or Sunday will be due no later than the second Tuesday after the course ends by 2pm. All courses ending the last week of the term will have until 2pm the following Tuesday to report grades to the Registrar's Office.

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Winter 2029

	SUN	MON	TUES	WED	THUR	FRI	SAT
Dec.	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
January	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31	1	2	3
February	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	1	2	3
March	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
April	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

Win	15	14	15	15	15	15	15
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Winter
Spr/Sum
Fall

First 7-week courses: Second 7-week
 1/6 - 2/26 courses: 3/11 - 4/27

2029 - Draft

Spring/Summer 2029

SUN MON TUES WED THUR FRI SAT

May			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
June	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
July	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
August	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	
Sp/Su	0	14	15	14	14	0	0

Fall 2029							
	SUN	MON	TUES	WED	THUR	FRI	SAT
August							25
	26	27	28	29	30	31	1
September	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
October	30	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
November	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
December	25	26	27	28	29	30	1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
January	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
Fall	15	15	15	15	15	15	15

First 7-week courses: 8/25 - 10/16 Second 7-week courses: 10/24 - 12/16

DATE: March 31, 2026

TO: Andrea Ursuy, Interim President

FROM: Shelly Raube, Vice President of Student Empowerment and Success
Karry Kiste-Toner, Dean of Student Success
Chris DeEulis, Director of Belonging, Equity, Diversity and Inclusion

RE: Recommendation to Revise Expressive Activity and Advocacy Policy 8.011

The proposed revisions to the Expressive Activity & Advocacy Policy are intended to clarify expectations, strengthen consistency, and improve administrative efficiency, while maintaining the College's strong commitment to free expression and First Amendment protections.

The updates do not change the fundamental intent or scope of the policy. Instead, they refine existing language to ensure clearer guidance for students, employees, visitors, and administrators, particularly around processes, roles, and operational considerations. The revisions are primarily focused on clarity, consistency, and operational alignment rather than substantive policy changes.

Rationale for the Recommended Revision:

The recommended revisions are based on a review of the current policy language, operational practices, and the need to ensure the policy provides clear guidance for all individuals engaging in expressive activity on campus. Over time, it became apparent that some sections of the policy could benefit from clearer definitions, more consistent language, and more clearly defined processes and administrative responsibilities.

The revisions are intended to:

- Reduce ambiguity in policy language and definitions.
- Ensure consistent processes for expressive activity across campus.
- Clarify administrative roles and decision-making responsibilities.
- Improve communication and expectations for students, employees, and visitors.
- Better align the policy language with current operational practices and campus safety considerations.
- Ensure the College can continue to support free expression while maintaining a safe and orderly educational environment.

Overall, the revisions are designed to improve clarity, consistency, and administrative efficiency while continuing to fully support the College's commitment to freedom of expression and First Amendment rights.

Key outcomes of the revisions include:

- Clearer definitions and streamlined language to reduce ambiguity and improve readability.
- A more distinct separation between expressive activity by enrolled students and recognized student organizations versus members of the general public.
- Better-defined notice, reservation, and approval processes to support campus operations, safety, and event coordination.
- Clarification of administrative roles and points of contact to ensure consistent decision-making and timely communication.
- Reinforcement of time, place, and manner expectations to balance free expression with the College's educational mission, safety, and use of facilities.
- Improved clarity around enforcement and complaint processes so expectations and next steps are transparent.

Supporting Documentation:

- Original Policy
- Original Policy with Track Changes, including legal review
- Revised policy

Therefore, it is the recommendation of the Administration that the Board of Trustees approve the revisions to Board Policy 8.011 – Expressive Activity and Advocacy.

Expressive Activity & Advocacy Policy

Board Policy 8.011

I. Purpose of policy

The purpose of this Policy is to promote the free exchange of ideas and the safe and efficient operation of Delta College ("College") by:

- Fostering free speech, assembly, and other expressive activities, regardless of the viewpoint being expressed;
- Maintaining an appropriate educational and work environment for all persons present on College property; and
- Protecting and maintaining the security of College property, students, employees and visitors.

A. In developing and administering this Policy, the College recognizes the freedoms guaranteed by the United States and Michigan constitutions, including freedom of speech and assembly. The College also recognizes the need to preserve and protect its property, students, guests and employees, and to ensure the effective operation of educational, business, and related activities of the College.

B. Expressive activities on a College campus may be subject to reasonable regulation with regard to the time, place, and manner of the activities. College employees will not consider the viewpoint of expressive activities when enforcing this Policy, including by restricting expression based on concerns about a negative reaction to the expression. No

policy can address every possible activity or situation that may occur on College property, and the College reserves the right to address such situations as circumstances warrant.

C. Expressive activities carried out under this Policy will not be considered to be speech made by, on behalf of, or endorsed by, the College.

II. Scope

This Policy applies on all College campuses. This Policy does not apply to use of any area of a College campus by or for the following:

- By a College employee acting in the course of the employee's job responsibilities.
- During official events sponsored by the College.
- For advertising or selling merchandise or services for commercial purposes. Any person or organization desiring to sell or advertise merchandise or services on a College campus should contact the Dean of Student Success or designee.

III. Definitions

The following definitions apply for purposes of this Policy:

- A. "Expressive Activity" means carrying or displaying of signs or placards, leafleting, campaigning, marches, rallies, parades, protests, assemblies, speeches, circulation of petitions or printed political or advocacy materials related to First Amendment activities or political demonstrating, or any demonstration on College Grounds.
- B. "Registered Student Club or Organization" (RSO) means a group of College students registered with the College Student Development Center. To register, the group must submit a statement of purpose and a current list of officer(s) or designated representative(s). Groups are also required to choose a Faculty or staff advisor to assist them. Students may contact the Student Development Center for recommendations of potential advisors. RSOs are free to invite speakers, to hear any person, and to plan programs of their own choosing, subject to the written requirements of this Policy to ensure proper scheduling and use of the facilities.
- C. "Publicly Accessible Outdoor Area of Campus" means a College sidewalk or an area labeled as "publicly accessible" on a [campus map attached to this policy \(PDF\)](#).
- D. "College Ground" includes, in addition to Publicly Accessible Outdoor Areas of Campus, all College buildings and facilities including auditoriums, athletic facilities, athletic fields, parking lots, garages, and driveways.

IV. Expressive Activity in Publicly Accessible Outdoor Areas of Campus

- A. General Access: Any person or group may use, without prior notification or permission, any Publicly Accessible Outdoor Area of Campus for Expressive Activity, consistent with this Policy, 41

provided that the area is not being used by another person or group that reserved the area pursuant to Policy Section IV(C), below. Federal, state and local laws will be enforced, as applicable.

- B. Large groups:** Except in the circumstances described below, any group whose use of a Publicly Accessible Outdoor Area of Campus for Expressive Activity is expected or reasonably likely to have more than twenty (20) people in attendance shall notify the Dean of Student Success (or designee) at least two (2) business days before the day of the activity. Notification shall include information as to the specific location requested to be used for the event and the estimated expected number of persons, and the name and contact information of at least one person who can be contacted regarding logistics of the event, which should include at least one person who will be personally present at the event.

Prior notice enables the College to ensure that there is sufficient space for the large group event, that the large group event does not conflict with any another College event or use, and that sufficient College resources are available for crowd control and security. If such advance notice is not feasible because of circumstances that could not be reasonably anticipated, such as because of very recent or still-unfolding news developments, the person or group must provide the College with as much advance notice as circumstances reasonably permit.

The College may direct groups that exceed twenty (20) individuals to areas that do not interfere with another College event or use, public safety, the educational process, and unobstructed access to the College for its students, faculty, employees, and occupants.

- C. Reserved Space:** A person or group may request to reserve a Publicly Accessible Outdoor Area of Campus for Expressive Activity. The request must be submitted to the Dean of Student Success (or designee) at least two (2) business days before the event and shall include information as to the specific location requested to be used for the event and the estimated expected number of persons, and the name and contact information of at least one person who can be contacted regarding logistics of the event, which should include at least one person who will be personally present at the event.

A request to reserve a Publicly Accessible Outdoor Area of Campus for Expressive Activity will be granted unless the use would conflict or interfere with a previously scheduled event or activity or violate College policy. A person or group that has reserved a specific area under this Policy will have priority over any other persons seeking to use the area during the scheduled time period. The Dean of Student Success (or designee) will communicate a decision in writing to the requester within one (1) business day of receiving the reservation request and, if denied, will set forth the basis for the denial.

- V. Expressive Activity on College Grounds Other Than Publicly Accessible Outdoor Areas of Campus**
This Policy Section only applies to College Grounds other than Publicly Accessible Outdoor Areas of Campus.

- A. Registered Student Clubs and Organizations (RSOs). An RSO may request to use designated College Grounds for Expressive Activity by completing the Room Scheduling Request Form available on the College student portal. A request will be granted unless it would conflict or interfere with a previously scheduled event or activity or violate College policy.
- B. Enrolled Students in General. Use of College Grounds for Expressive Activity by currently enrolled College students – other than uses described in Policy Sections IV and V(A) – are governed by the applicable College Student Rights and Responsibilities and facilities access/use rules and are subject to Policy Section VI to the same extent as other uses covered by this Policy. Enrolled College students are free to invite speakers, to hear any person, and to plan programs of their own choosing, subject to the written requirements of this Policy to ensure proper scheduling and use of the facilities.
- C. Others. A person or group – other than an RSO or currently enrolled College student – may only use College Grounds on a reserved basis to the extent the College has determined in its discretion to make those College Grounds available for fee-based use under a separate facilities use policy or procedures. Inquiries about fee-based use/rental of College Grounds should be directed to the Dean of Student Success or designee.

VI. Rules

Use of College Grounds pursuant to this Policy is subject to the following:

- A. In order to maintain the security, safety and aesthetic appearance of College Grounds, and to provide for regular maintenance, improvements or alterations, Expressive Activity on a Publicly Accessible Outdoor Area of Campus may occur only between the hours of 8:00 a.m. and 8:00 p.m. (or otherwise on College Grounds as prescribed in a properly approved reservation form or use agreement) and shall at no time block any entrance or exit of College buildings, or impede free access to or through College buildings, parking lots, streets, and sidewalks by the Colleges students, faculty, employees, occupants, or the public.
- B. No activity on College Grounds shall substantially impede or interfere with College business, the educational process, or public access to College grounds.
- C. To provide for regular maintenance, improvements or alterations of the College grounds and in order to maintain the security, safety and aesthetic appearance of the College and College grounds, equipment, signs, banners or structures of any kind that are placed on the College grounds shall be free standing and shall not be affixed to any building, tree, monument, fixture or other College structure. The equipment, signs, banners or structures shall be entirely removed at the conclusion of the Expressive Activity, or no later than 8:00 p.m. on the day of any Expressive Activity on a Publicly Accessible Outdoor Area of Campus. Structures (whether for shelter or for any other purpose) must be pre-approved by the Dean of Student Success (or designee).

- D. Due to the presence of underground utility, electrical and drainage lines, signs, banners or other objects shall not be driven into the ground and shall they be supported in or by any tree, monument or other structure affixed to the College grounds. Signs, banners or objects supported by freestanding devices may not be left unattended, i.e., an individual must be stationed within six feet of a freestanding sign or banner at all times to prevent damage to the property and injury to individuals.
- E. Defacing or damaging the College grounds, including but not limited to trees, shrubbery, flowers, lawns, sidewalks, parking lots, fences, lighting fixtures, light wells, fire hydrants, benches, statues, monuments, plaques, and such subterranean features as are necessary for the maintenance and operation of the College (such as lawn sprinkler systems, sewer and water mains, electrical conduit, etc.), or any other feature is not allowed. Likewise, defacing or damaging the exterior walls and surfaces of the buildings, including the entrances, porches and staircases, is not allowed.
- F. Stepping or climbing upon statues, monuments, fences, lighting fixtures, light wells, trees, or parts of the College building not intended for such purposes is not allowed.
- G. No sign located within 50 feet of a roadway, entrance or exit shall be larger than 3' x 3', and no sign shall block the sight lines of drivers entering or exiting the College grounds or traveling on a public roadway around the College.
- H. Vehicles are not allowed on the College grounds, except in areas designated for vehicular use.
- I. Camping or sleeping overnight on the College Grounds is not allowed.
- J. Alcoholic beverages or any other controlled substance shall not be possessed, dispensed, or consumed on the College Grounds.
- K. Individuals distributing literature shall remove all discarded items from the general area(s) of distribution at the conclusion of their activity. To reduce litter, pollution, and the chance of spreading communicable disease, current College students and RSOs are strongly encouraged to use electronic bulletin boards made available by the College for Expressive Activity in lieu of hand-to-hand distribution and physical bulletin board and wall posting of written materials. Directions for posting on an electronic bulletin board are on the College student activities webpage.
- L. Distribution/solicitation by placing any material on vehicles in the parking lots or garages is prohibited. Leaving trash, litter, materials or pollutants in any area is prohibited.
- M. Firearms, or other weapons are not permitted on any College campus, except as required by law.
- N. All persons must comply with all College policies, Campus Rules and Regulations, and local, state and federal ordinances and statutes.

VII. Enforcement

The College reserves the right to stop any activity that substantially interferes with or disrupts the normal activities of the College; interferes with the educational process; or violates any of the conditions covering Expressive Activity under this Policy. Any person who violates this Policy may be subject to an order to leave College property. Employees in violation of this Policy may be subject to discipline, up to and including termination. Students in violation of this Policy may be subject to discipline under the applicable Code of Conduct.

VIII. Complaint Process

A complaint or report of violation of this Policy regarding Expressive Activity may be submitted to the Vice President of Student Empowerment and Success, via email at studentservices@delta.edu.

Policy revision date – December 13, 2022

BA5469

Advocacy policy effective date – December 13, 2022

Board Action 5387 – May 11, 2021

Human Resources

J101

humanresources@delta.edu

989-686-9107



1961 Delta Road

University Center, MI 48710

989-686-9000

EXPRESSIVE ACTIVITY & ADVOCACY POLICY

Board Policy 8.011

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- B. Expressive activities on a College campus may be subject to reasonable regulation with regard to the time, place, and manner of the activities. College employees will not consider the viewpoint of expressive activities when enforcing this Policy, including by restricting expression based on concerns about a negative reaction to the expression. No policy can address every possible activity or situation that may occur on College property, and the College reserves the right to address such situations as circumstances warrant.
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- For advertising or selling merchandise or services for commercial purposes. Any person or organization desiring to sell or advertise merchandise or services on a College campus should contact the ~~Dean of Student Success~~ Event Scheduling Office or designee.

III. Definitions

The following definitions apply for purposes of this Policy:

- A. “Expressive Activity” means carrying or displaying of signs or placards, leafleting, campaigning, marches, rallies, parades, protests, assemblies, speeches, circulation of petitions or printed political or advocacy materials related to First Amendment activities or political demonstrating, or any demonstration on College Grounds.
- B. “**Registered**Recognized Student Club or Organization” (RSO) means a group of College students **registered with**recognized by the **College Student Development Center**Belonging, Equity, Diversity and Inclusion (BEDI) Office. To **register**be recognized, the group must submit a statement of purpose and a current list of officer(s) or designated representative(s). Groups are also required to choose a **Faculty**faculty or staff advisor to assist them. Students may contact the **Student Development Center**BEDI Office for recommendations of potential advisors. RSOs are free to invite speakers, to hear any person, and to plan programs of their own choosing, subject to the written requirements of this Policy to ensure proper scheduling and use of the facilities.
- C. “Publicly Accessible Outdoor Area of Campus” means a College sidewalk or an area labeled as “publicly accessible” on a **campus map attached to this policy (PDF)**campus map attached to this Policy.
- D. “College Ground” includes, in addition to Publicly Accessible Outdoor Areas of Campus, all College buildings and facilities including auditoriums, athletic facilities, athletic fields, parking lots, garages, and driveways.

IV. **Expressive Activity in Publicly Accessible Outdoor Areas of Campus for Enrolled Students and Recognized Student Groups**

A. General Access: **Any person or group**Registered students and recognized student groups may use, without prior notification or permission, any Publicly Accessible Outdoor Area of Campus **for Expressive Activity, consistent with this Policy, as identified on the campus map attached to this Policy**, provided that the area is not being used by another person or group that reserved the area pursuant to Policy Section IV(C), below. Federal, state and local laws will be enforced, as applicable.

Use of the publicly accessible outdoor area may include speaking, non-verbal expression, distributing literature, displaying signage and circulating petitions. There is no limit to the number of times a month a person or group may access these areas, provided that access is limited to hours when the College is open to the public.

During work and class hours, or if the area is currently in use for an official College event, amplification will be restricted if it interferes with College operations or noise ordinances are violated.

B. Large groups: Except in the circumstances described below, any group or person whose use of a Publicly Accessible Outdoor Area of Campus for Expressive Activity is expected or reasonably likely to have more than twenty (20) people in attendance shall notify the Dean of Student Success (or designee) at least two (2) College business days before the day of the activity. by close of standard general building operating hours. Notification must be submitted online through the following form: Expressive Activity Request Form. Notification shall include information as to the specific location requested to be used for the event and the estimated expected number of persons, and the name and contact information of at least one person who can be contacted regarding logistics of the event, which should include at least one person who will be personally present at the event.

Prior notice **enables the College** is required to help ensure that there is sufficient space for the large group event, that the large group event does not conflict with any **another** other College event or use, and that sufficient College resources are available for crowd control and security. If such advance notice is not feasible because of circumstances that could not be reasonably anticipated, such as because of very recent or still-unfolding news developments, the person or group must provide the College with as much advance notice as circumstances reasonably permit.

The College may direct groups that exceed twenty (20) individuals to areas that do not interfere with **another** College **event or use** operations, public safety, the educational process, and unobstructed access to the College for its students, faculty, employees, and occupants.

C. Reserved Space: **A person** An enrolled student or **group** RSO may request to reserve a **Publicly Accessible Outdoor Area of Campus** space on College Ground for Expressive Activity. The request must be submitted to the Dean of Student Success (or designee) at least two (2) business days before the event via the form located at {LINK} the following form: Expressive Activity Request Form and shall include information as to the specific location requested to be used for the event and the estimated expected number of persons, and the name and contact information of at least one person who can be contacted regarding logistics of the event, which should include at least one person who will be personally present at the event.

A request to reserve a **Publicly Accessible Outdoor Area of Campus** space on College Ground for Expressive Activity will be granted unless the use would conflict or interfere with a previously scheduled event or activity or violate College policy. A person or group that has reserved a specific area under this Policy will have priority over any other persons seeking to use the area during the scheduled time period. The Dean of Student Success (or designee) will communicate a decision in writing to the requester within one (1) business day of receiving the reservation request and, if denied, will set forth the basis for the denial.

I. Expressive Activity on College Grounds Other Than Publicly Accessible Outdoor Areas of Campus

~~This Policy Section only applies to College Grounds other than Publicly Accessible Outdoor Areas of Campus.~~

- ~~Registered Student Clubs and Organizations (RSOs). An RSO may request to use designated College Grounds for Expressive Activity by completing the Room Scheduling Request Form available on the College student portal. A request will be granted unless it would conflict or interfere with a previously scheduled event or activity or violate College policy.~~
- ~~A. Enrolled Students in General. Use of College Grounds for Expressive Activity by currently enrolled College students – other than uses described in Policy Sections IV and V(A) – are governed by the applicable College Student Rights and Responsibilities and facilities access/use rules and are subject to Policy Section VI to the same extent as other uses covered by this Policy. Enrolled College students are free to invite speakers, to hear any person, and to plan programs of their own choosing, subject to the written requirements of this Policy to ensure proper scheduling and use of the facilities.~~
- ~~B. Others. A person or group – other than an RSO or currently enrolled College student – may only use College Grounds on a reserved basis to the extent the College has determined in its discretion to make those College Grounds available for fee-based use under a separate facilities use policy or procedures. Inquiries about fee-based use/rental of College Grounds should be directed to the Dean of Student Success or designee.~~

V. Expressive Activity by College Visitors.

- A. **Requests to Engage in Expressive Activity.** Members of the public who are not registered students or recognized student organizations must receive prior approval before engaging in Expressive Activity on any College campus. Requests to schedule Expressive Activity on the College grounds shall be made to the Academic Systems and Instructional Support Services Coordinator. Requests may be submitted online through the following [form: Expressive Activity Request Form](#)~~link {LINK}~~
- B. **Process.** Requests must be made in writing to the Academic Systems and ISS Coordinator during [regular general building business hours](#) at least two (2) College business days prior to any Expressive Activity on a form supplied by the College. Each request shall be in writing and shall contain the following information:
 - a) Name/address/telephone number(s) of contact person(s).
 - b) Name/address/telephone number(s) of back-up contact person(s).

- c) Date and hours requested for the expressive activity and duration of the expressive activity.
- d) Area requested for use. Please refer to [the attached college campus map](#) for specific locations.
- e) Number of anticipated participants.
- f) Structures to be used in the expressive activity.

In order to assure the reasonable conduct of public business, the educational process, unobstructed access to the College for its students, faculty, employees, occupants and the public, and to maintain public safety and College grounds, the Academic Systems and Instructional Support Services (ISS) Coordinator, has been delegated the authority to approve, modify or deny an application for expressive activity. The Academic Systems and Instructional Support Services Coordinator, will not take the content of the speech into consideration when approving, modifying or denying an application. All decisions by the Academic Systems and ISS Coordinator, required under these procedures shall be made promptly, but no later than one (1) College business day after receiving the written request.

~~C.~~ **Appeal.** If a person or organization is aggrieved by a decision of the Academic Systems and ISS Coordinator, an appeal may be taken to the Vice President of Business and Finance or designee, within three (3) College business days of that decision. The appeal shall be in writing, stating the basis therefore, and the relief sought. The Vice President Business and Finance, or designee, shall promptly announce their decision.

C.

VI. Rules

Use of College Grounds pursuant to this Policy is subject to the following:

- A. In order to maintain the security, safety and aesthetic appearance of College Grounds, and to provide for regular maintenance, improvements or alterations, Expressive Activity on a Publicly Accessible Outdoor Area of Campus may **only** occur **only between** during the general building hours and up to one hour prior to the College closing of 8:00 a.m. and 8:00 p.m. operation (or otherwise on College Grounds as prescribed in a properly approved reservation form or use agreement) and shall at no time block any entrance or exit of College buildings,

- or impede free access to or through College buildings, parking lots, streets, and sidewalks by the Colleges students, faculty, employees, occupants, or the public.
- B. No activity on College Grounds shall substantially impede or interfere with College business, the educational process, or public access to College grounds.
 - C. To provide for regular maintenance, improvements or alterations of the College grounds and in order to maintain the security, safety and aesthetic appearance of the College and College grounds, equipment, signs, banners or structures of any kind that are placed on the College grounds shall be free standing and shall not be affixed to any building, tree, monument, fixture, sidewalk or other College structure. The equipment, signs, banners or structures shall be entirely removed at the conclusion of the Expressive Activity, or no later than one hour prior to the College closing 8:00 p.m. 00pm on the day of any Expressive Activity **on a Publicly Accessible Outdoor Area of Campus**. Structures (whether for shelter or for any other purpose) must be pre-approved by the Dean of Student Success (or designee) **for student events or by the Event Scheduling Office (or designee) for college visitors**.
 - D. Due to the presence of underground utility, electrical and drainage lines, signs, banners or other objects shall not be driven into the ground and shall **theynot** be supported in or by any tree, monument or other structure affixed to the College grounds. Signs, banners or objects supported by freestanding devices may not be left unattended, i.e., an individual must be stationed within six feet of a freestanding sign or banner at all times to prevent damage to the property and injury to individuals.
 - E. Defacing or damaging the College grounds, including but not limited to, trees, shrubbery, flowers, lawns, sidewalks, parking lots, fences, lighting fixtures, light wells, fire hydrants, benches, statues, monuments, plaques, and such subterranean features as are necessary for the maintenance and operation of the College (such as lawn sprinkler systems, sewer and water mains, electrical conduit, etc.), or any other feature is not allowed. Likewise, defacing or damaging the exterior walls and surfaces of the buildings, including the entrances, porches and staircases, is not allowed.
 - F. Stepping or climbing upon statues, monuments, fences, lighting fixtures, light wells, trees, or parts of the College building not intended for such purposes is not allowed.
 - G. No sign located within 50 feet of a roadway, entrance or exit shall be larger than 3' x 3', and no sign shall block the sight lines of drivers entering or exiting the College grounds or traveling on a public roadway around the College.
 - H. Vehicles are not allowed on the College grounds, except in areas designated for vehicular use.
 - I. Camping or sleeping overnight on the College Grounds is not allowed.
 - J. **Alcoholic Tobacco products, alcoholic** beverages or any other controlled substance shall not be possessed, dispensed, or consumed on the College Grounds.
 - K. Individuals distributing literature shall remove all discarded items from the general area(s) of distribution at the conclusion of their activity. **To reduce litter, pollution, and the chance of spreading communicable disease, current**

~~College students and RSOs are strongly encouraged to use electronic bulletin boards made available by the College for Expressive Activity in lieu of hand-to-hand distribution and physical bulletin board and wall posting of written materials. Directions for posting on an electronic bulletin board are on the College student activities webpage.~~

- L. Distribution/solicitation by placing any material on vehicles in the parking lots or garages is prohibited. Leaving trash, litter, materials or pollutants in any area is prohibited.
- M. Firearms, or other weapons are not permitted on any College campus, except as required by law.
- M.N. All persons must comply with all College policies, Campus Rules and Regulations, and local, state and federal ordinances and statutes.

VII. Enforcement

The College reserves the right to stop any activity that substantially interferes with or disrupts the normal activities of the College; interferes with the educational process; or violates any of the conditions covering Expressive Activity under this Policy. Any person who violates this Policy may be subject to an order to leave College property. Employees in violation of this Policy may be subject to discipline, up to and including termination. Students in violation of this Policy may be subject to discipline under the applicable Code of Conduct.

VIII. Complaint Process

A complaint or report of violation of this Policy regarding Expressive Activity may be submitted to the Vice President of Student Empowerment and Success, via email at studentservices@delta.edu.

EXPRESSIVE ACTIVITY & ADVOCACY POLICY

Board Policy 8.011

I. Purpose of policy

The purpose of this Policy is to promote the free exchange of ideas and the safe and efficient operation of Delta College (“College”) by:

- Fostering free speech, assembly, and other expressive activities, regardless of the viewpoint being expressed;
 - Maintaining an appropriate educational and work environment for all persons present on College property; and
 - Protecting and maintaining the security of College property, students, employees and visitors.
- A. In developing and administering this Policy, the College recognizes the freedoms guaranteed by the United States and Michigan constitutions, including freedom of speech and assembly. The College also recognizes the need to preserve and protect its property, students, guests and employees, and to ensure the effective operation of educational, business, and related activities of the College.
- B. Expressive activities on a College campus may be subject to reasonable regulation with regard to the time, place, and manner of the activities. College employees will not consider the viewpoint of expressive activities when enforcing this Policy, including by restricting expression based on concerns about a negative reaction to the expression. No policy can address every possible activity or situation that may occur on College property, and the College reserves the right to address such situations as circumstances warrant.
- C. Expressive activities carried out under this Policy will not be considered to be speech made by, on behalf of, or endorsed by, the College.

II. Scope

This Policy applies on all College campuses. This Policy does not apply to use of any area of a College campus by or for the following:

- By a College employee acting in the course of the employee’s job responsibilities.
- During official events sponsored by the College.
- For advertising or selling merchandise or services for commercial purposes. Any person or organization desiring to sell or advertise merchandise or services on a College campus should contact the Event Scheduling Office or designee.

III. Definitions

The following definitions apply for purposes of this Policy:

- A. “Expressive Activity” means carrying or displaying of signs or placards, leafleting, campaigning, marches, rallies, parades, protests, assemblies, speeches, circulation of petitions or printed political or advocacy materials related to First Amendment activities or political demonstrating, or any demonstration on College Grounds.
- B. “Recognized Student Club or Organization” (RSO) means a group of College students recognized by the Belonging, Equity, Diversity and Inclusion (BEDI) Office. To be recognized, the group must submit a statement of purpose and a current list of officer(s) or designated representative(s). Groups are also required to choose a faculty or staff advisor to assist them. Students may contact the BEDI Office for recommendations of potential advisors. RSOs are free to invite speakers, to hear any person, and to plan programs of their own choosing, subject to the written requirements of this Policy to ensure proper scheduling and use of the facilities.
- C. “Publicly Accessible Outdoor Area of Campus” means a College sidewalk or an area labeled as “publicly accessible” on a [campus map attached to this Policy](#).
- D. “College Ground” includes, in addition to Publicly Accessible Outdoor Areas of Campus, all College buildings and facilities including auditoriums, athletic facilities, athletic fields, parking lots, garages, and driveways.

IV. Expressive Activity for Enrolled Students and Recognized Student Groups

A. General Access: Registered students and recognized student groups may use, without prior notification or permission, any Publicly Accessible Outdoor Area of Campus as identified on the [campus map attached to this Policy](#), provided that the area is not being used by another person or group that reserved the area pursuant to Policy Section IV(C), below. Federal, state and local laws will be enforced, as applicable.

Use of the publicly accessible outdoor area may include speaking, non-verbal expression, distributing literature, displaying signage and circulating petitions. There is no limit to the number of times a month a person or group may access these areas, provided that access is limited to [hours when the College is open to the public](#).

During work and class hours, or if the area is currently in use for an official College event, amplification will be restricted if it interferes with College operations or noise ordinances are violated.

B. Large groups: Except in the circumstances described below, any group or person whose use of a Publicly Accessible Outdoor Area of Campus for Expressive Activity is expected or reasonably likely to have more than twenty (20) people in attendance shall notify the Dean of Student Success (or designee) at least two (2) College business days before the day of the activity [by close of general building hours](#). Notification must be

submitted online through the following form: [Expressive Activity Request Form](#). Notification shall include information as to the specific location requested to be used for the event and the estimated expected number of persons, and the name and contact information of at least one person who can be contacted regarding logistics of the event, which should include at least one person who will be personally present at the event.

Prior notice is required to help ensure that there is sufficient space for the large group event, that the large group event does not conflict with any other College event or use, and that sufficient College resources are available for crowd control and security. If such advance notice is not feasible because of circumstances that could not be reasonably anticipated, such as because of very recent or still-unfolding news developments, the person or group must provide the College with as much advance notice as circumstances reasonably permit.

The College may direct groups that exceed twenty (20) individuals to areas that do not interfere with College operations, public safety, the educational process, and unobstructed access to the College for its students, faculty, employees, and occupants.

C. **Reserved Space:** An enrolled student or RSO may request to reserve a space on College Ground for Expressive Activity. The request must be submitted to the Dean of Student Success (or designee) at least two (2) business days before the event via the following form: [Expressive Activity Request Form](#) and shall include information as to the specific location requested to be used for the event and the estimated expected number of persons, and the name and contact information of at least one person who can be contacted regarding logistics of the event, which should include at least one person who will be personally present at the event.

A request to reserve a space on College Ground for Expressive Activity will be granted unless the use would conflict or interfere with a previously scheduled event or activity or violate College policy. A person or group that has reserved a specific area under this Policy will have priority over any other persons seeking to use the area during the scheduled time period. The Dean of Student Success (or designee) will communicate a decision in writing to the requester within one (1) business day of receiving the reservation request and, if denied, will set forth the basis for the denial.

V. Expressive Activity by College Visitors.

- A. **Requests to Engage in Expressive Activity.** Members of the public who are not registered students or recognized student organizations must receive prior approval before engaging in Expressive Activity on any College campus. Requests to schedule Expressive Activity on the College grounds shall be made to the Academic Systems and Instructional Support Services Coordinator. Requests may be submitted online through the following form: [Expressive Activity Request Form](#)
- B. **Process.** Requests must be made in writing to the Academic Systems and ISS Coordinator during [general building hours](#) at least two (2) College business days

prior to any Expressive Activity on a form supplied by the College. Each request shall be in writing and shall contain the following information:

- a) Name/address/telephone number(s) of contact person(s).
- b) Name/address/telephone number(s) of back-up contact person(s).
- c) Date and hours requested for the expressive activity and duration of the expressive activity.
- d) Area requested for use. Please refer to [the attached college campus map for specific locations](#).
- e) Number of anticipated participants.
- f) Structures to be used in the expressive activity.

In order to assure the reasonable conduct of public business, the educational process, unobstructed access to the College for its students, faculty, employees, occupants and the public, and to maintain public safety and College grounds, the Academic Systems and Instructional Support Services (ISS) Coordinator, has been delegated the authority to approve, modify or deny an application for expressive activity. The Academic Systems and Instructional Support Services Coordinator, will not take the content of the speech into consideration when approving, modifying or denying an application. All decisions by the Academic Systems and ISS Coordinator, required under these procedures shall be made promptly, but no later than one (1) College business day after receiving the written request.

- C. **Appeal.** If a person or organization is aggrieved by a decision of the Academic Systems and ISS Coordinator, an appeal may be taken to the Vice President of Business and Finance or designee, within three (3) College business days of that decision. The appeal shall be in writing, stating the basis therefore, and the relief sought. The Vice President Business and Finance, or designee, shall promptly announce their decision.

VI. Rules

Use of College Grounds pursuant to this Policy is subject to the following:

- A. In order to maintain the security, safety and aesthetic appearance of College Grounds, and to provide for regular maintenance, improvements or alterations, Expressive Activity on a Publicly Accessible Outdoor Area of Campus may only occur during the [general building hours](#) and up to one hour prior to the College

closing (or otherwise on College Grounds as prescribed in a properly approved reservation form or use agreement) and shall at no time block any entrance or exit of College buildings, or impede free access to or through College buildings, parking lots, streets, and sidewalks by the Colleges students, faculty, employees, occupants, or the public.

- B. No activity on College Grounds shall substantially impede or interfere with College business, the educational process, or public access to College grounds.
- C. To provide for regular maintenance, improvements or alterations of the College grounds and in order to maintain the security, safety and aesthetic appearance of the College and College grounds, equipment, signs, banners or structures of any kind that are placed on the College grounds shall be free standing and shall not be affixed to any building, tree, monument, fixture, sidewalk or other College structure. The equipment, signs, banners or structures shall be entirely removed at the conclusion of the Expressive Activity, or no later than one hour prior to the College closing on the day of any Expressive Activity. Structures (whether for shelter or for any other purpose) must be pre-approved by the Dean of Student Success (or designee) for student events or by the Event Scheduling Office (or designee) for college visitors.
- D. Due to the presence of underground utility, electrical and drainage lines, signs, banners or other objects shall not be driven into the ground and shall not be supported in or by any tree, monument or other structure affixed to the College grounds. Signs, banners or objects supported by freestanding devices may not be left unattended, i.e., an individual must be stationed within six feet of a freestanding sign or banner at all times to prevent damage to the property and injury to individuals.
- E. Defacing or damaging the College grounds, including but not limited to, trees, shrubbery, flowers, lawns, sidewalks, parking lots, fences, lighting fixtures, light wells, fire hydrants, benches, statues, monuments, plaques, and such subterranean features as are necessary for the maintenance and operation of the College (such as lawn sprinkler systems, sewer and water mains, electrical conduit, etc.), or any other feature is not allowed. Likewise, defacing or damaging the exterior walls and surfaces of the buildings, including the entrances, porches and staircases, is not allowed.
- F. Stepping or climbing upon statues, monuments, fences, lighting fixtures, light wells, trees, or parts of the College building not intended for such purposes is not allowed.
- G. No sign located within 50 feet of a roadway, entrance or exit shall be larger than 3' x 3', and no sign shall block the sight lines of drivers entering or exiting the College grounds or traveling on a public roadway around the College.
- H. Vehicles are not allowed on the College grounds, except in areas designated for vehicular use.
- I. Camping or sleeping overnight on the College Grounds is not allowed.
- J. Tobacco products, alcoholic beverages or any other controlled substance shall not be possessed, dispensed, or consumed on the College Grounds.
- K. Individuals distributing literature shall remove all discarded items from the general area(s) of distribution at the conclusion of their activity.

- L. Distribution/solicitation by placing any material on vehicles in the parking lots or garages is prohibited. Leaving trash, litter, materials or pollutants in any area is prohibited.
- M. Firearms, or other weapons are not permitted on any College campus, except as required by law.
- N. All persons must comply with all College policies, Campus Rules and Regulations, and local, state and federal ordinances and statutes.

VII. Enforcement

The College reserves the right to stop any activity that substantially interferes with or disrupts the normal activities of the College; interferes with the educational process; or violates any of the conditions covering Expressive Activity under this Policy. Any person who violates this Policy may be subject to an order to leave College property. Employees in violation of this Policy may be subject to discipline, up to and including termination. Students in violation of this Policy may be subject to discipline under the applicable Code of Conduct.

VIII. Complaint Process

A complaint or report of violation of this Policy regarding Expressive Activity may be submitted to the Vice President of Student Empowerment and Success, via email at studentservices@delta.edu.

Memo

To: Andrea Ursuy, Interim President
From: Rob Young, Director of Facilities Management
Date: April 14th, 2026
Re: AH37 Replacement

The AH37 replacement project has been identified as the highest priority within our mechanical lifecycle replacement plan due to its critical role and current condition. This air handling unit serves the greenhouse, an environment that requires consistent and precise climate control to support plant health, research activities, and instructional use. This AHU is one of the oldest mechanical assets in our facility and has experienced significant wear over time. As a result, it has become increasingly unreliable, requiring frequent maintenance interventions and repairs. Many of its components are approaching or have exceeded their expected service life, and sourcing replacement parts has become progressively more difficult, leading to potential extended downtime and increased operational risk.

On February 24th, 2026, we issued an RFP for competitive bidding for this project. The bidding period remained open until March 12th, 2026. Throughout this process, we received multiple bids for this work from our local vendors.

- **Smillie** – \$340,000
- **Johnson & Wood** – \$366,500
- **Remer** – \$383,175
- **JEG** – \$463,500
- **Thumb Heating & Cooling** – \$470,650
- **William E Walter** – \$564,500

During the bid review process, it was determined that the Smillie proposal aligns with the project's scope, material requirements, and overall expectations. The submitted bid does not include contingency funds or owner-related costs, which are necessary for successful project execution. Industry standards recommend a project contingency of 10% (\$34,000), and owner-related expenses for permitting and inspections are estimated at a maximum of \$5,000.

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with Smillie Plumbing & Heating in the amount of \$340,000 and authorize a total project budget of \$379,000 to ensure comprehensive project completion of the AH37 replacement project.

If you have any questions, please feel free to contact me at (989) 686-9210 or via email at robyoung@delta.edu.

Memo

To: Andrea Ursuy, Interim President
From: Rob Young, Director of Facilities Management
Date: April 14th, 2026
Re: HDD and Robotics phase 1 budget

The Heavy Duty Diesel (HDD) Program represents the initial phase of a series of upgrade projects within the broader L and M Wing renovation, which is currently underway.

The HDD project is operating under a compressed timeline, with a firm objective of achieving operational readiness for the Fall 2026 semester. Meeting this deadline requires the coordination of numerous interdependent activities, each involving significant logistical planning, engineering, and execution. A primary component of this effort is the relocation of the existing Robotics program to accommodate the HDD program within the designated space. This transition involves careful removal, reinstallation, and calibration of complex robotic systems. In parallel, the project includes the clearing and reorganization of existing automotive storage areas to prepare the space for new temporary programmatic use.

Additionally, several major facility upgrades are required to support the HDD program's operational needs. These include, but are not limited to, the installation of a dedicated exhaust fume extraction system, modifications to accommodate a larger overhead door for equipment access, and other specialized infrastructure improvements necessary for a modern diesel training environment. Given the aggressive schedule and the number of critical path activities, it is essential to streamline project delivery and minimize potential delays in order to complete this phase and be prepared to utilize this area for Fall 2026 semester.



The area located in RED will be the new HDD while moving the robotics to the YELLOW shaded area. Delta will continue to follow our bid process and will look to hire a General Contractor for the job. Once that hire is complete, we will report back to the board of the total cost and vendor. This will allow us to move strategically due to the short time frame.

It is the recommendation of the Administration that the Board of Trustees approve the budget in the amount of \$1,000,000 for the first phase of the L and M Wing Renovation.

If you have any questions, please feel free to contact me at (989) 686-9210 or via email at robyoung@delta.edu.

Memo

To: Andrea Ursuy, Interim President
From: Rob Young, Director of Facilities Management
Date: April 14th, 2026
Re: S-Wing Water Infiltration

The S-Wing water infiltration project is a direct result of the study that was performed by WJE (Wiss, Janney, Elstner Associates, Inc.). This study looked at all of the causes and potential solutions to the water that is infiltrating our S Wing through the windows, facia, vestibules, perimeter and roof of our building. From the study, recommendations were received, and construction documents created in order to allow local construction companies the opportunity to bid the repair and replacement of the faulty materials.

On March 11th, 2026, we issued an RFP for competitive bidding for this project. The bidding period remained open until March 25^h, 2026. Throughout this process, we received multiple bids for this work from our local vendors.

- **Serenus Johnson** – \$1,397,000
- **Spence Brothers** – \$1,424,370
- **Three Rivers Corporation** – \$1,262,806
- **Wobig Construction** – \$1,435,435

During the bid review process, it was determined that the Three Rivers proposal aligns with the project's scope, material requirements, and overall expectations. The submitted bid does not include contingency funds or owner-related costs, which are necessary for successful project execution. Industry standards recommend a project contingency of 10% (\$126,280), and owner-related expenses for permitting and inspections are estimated at a maximum of \$10,000.

It is the recommendation of the Administration that the Board of Trustees approve the purchase order with Three Rivers Corporation in the amount of \$1,262,806 and authorize a total project budget of \$1,399,086 to ensure comprehensive project completion of the S-Wing Water Infiltration project.

If you have any questions, please feel free to contact me at (989) 686-9210 or via email at robyoung@delta.edu.

Memo

To: Andrea Ursuy, Interim President
From: Greg Luczak
Date: April 14, 2026
Re: Purchase Exceeding \$100,000 – Five-Year Contract Renewal Creative Dining

The purchasing policy of the College stipulates purchases of \$100,000 or more be approved by the Board prior to commitment to purchase being made by any college employee.

Delta College has contracted Creative Dining to provide Food Services for the College since July, 2021. The College reimburses Creative Dining at cost for purchases of food, food supplies and equipment as well as staff and direct supervision. The College also pays Creative Dining a management fee for its services.

Providing food services for students continues to present an ongoing fiscal challenge for the College, driven by both structural and market-related factors.

- Since FY 2018–2019 (the last full fiscal year prior to the COVID-19 pandemic), annual main campus enrollment has declined from approximately 33,500 students to 15,300, representing a 54% decrease. This significant reduction has directly impacted food service volume and revenue.
- At the same time, the cost of food, supplies, and labor has increased substantially over this period, consistent with national inflationary trends within the food service industry.
- In an effort to maintain affordability and accessibility for students, the College CDS have intentionally limited price increases. As a result, pricing has not kept pace with rising operating costs, contributing to ongoing financial pressure within the operation. The college has raised prices but at a lesser amount per CDS advice.

Despite these challenges, the College remains highly satisfied with the performance of Creative Dining Services. Throughout the current contract term, they have demonstrated strong partnership, responsiveness, and adaptability. Creative Dining has proactively adjusted menu offerings to better align with student preferences and purchasing behaviors, including the successful introduction of specialty coffee and expanded beverage options, which have helped drive incremental revenue.

In addition, Creative Dining has worked collaboratively with the College to implement cost-control strategies and operational efficiencies aimed at reducing the annual subsidy required to support food services. While progress has been made, the current operating environment—characterized by lower enrollment and elevated input costs—continues to necessitate careful evaluation of service levels, pricing strategies, and long-term sustainability.

Moving forward, the College will continue to partner with Creative Dining to explore innovative approaches to enhance participation, optimize operations, and balance affordability for students with fiscal responsibility to the institution.

The cost of the five-year contract for the management fee for Creative Dining is as follows

	Current	FY 2627	FY 2728	FY 2829	FY 2930	FY 3031	Total 5-yr
Management Fee	54,024	56,200	58,500	60,900	63,400	66,000	305,000
Annual Increase		2,176	2,300	2,400	2,500	2,600	11,976
% Increase		4%	4%	4%	4%	4%	

It is the recommendation of the Administration that the Board of Trustees approve a five-year contract agreement with Creative Dining for managing the College’s Food Service Program for \$305,000.

If you have any questions, please contact me at 989 686-9228 or email gpluczak@delta.edu.

Memo

To: Andrea Ursuy, Interim President
From: Greg Luczak
Date: April 14, 2026
Re: Purchase Exceeding \$100,000 – Netsource One (Fortinet Wireless)

The purchasing policy of the College stipulates purchases of \$100,000 or more be approved by the Board prior to commitment to purchase being made by any college employee.

As part of the College's wireless lifecycle replacement plan, the current wireless access controllers and access points (APs) hardware need to be replaced before their end-of-life (EOL) and end-of-service (EOS) dates in January 2027. The College replaces this hardware every 5-7 years to keep all services running at maximum performance while meeting wireless performance, uptime, and security expectations. This hardware is being recommended for purchase in April 2026 with a final amount of \$265,203.

The Fortinet wireless hardware will replace all current Cisco wireless hardware controllers and APs. The Fortinet wireless project cost includes the project services needed to physically replace all current APs and wireless hardware at all campus locations, as well as the configuration of the new wireless platform. This Fortinet wireless purchase will come with a 7-year hardware warranty and with 5-years maintenance and support. This new hardware will make Delta's wireless services future-ready by deploying the latest Wi-Fi 7 hardware, while also expanding and enhancing wireless services in the Carlyon Gymnasium, the Lecture Theater, Founder's Hall, and in multiple outdoor locations (including Delta's softball, soccer, and baseball fields and the multi-use building between the baseball and soccer fields).

The Delta OIT team compared this new Fortinet wireless hardware with the three other leading wireless hardware vendors (Cisco Meraki, Juniper Mist, and HPE Aruba) and found the Fortinet hardware to be **both** a cutting-edge, industry-leading Wi-Fi 7 platform **and** the best fit for the college. An important consideration in making this recommendation was that the Fortinet wireless platform will utilize the Fortinet next generation firewalls that the College already owns as the overall wireless controller platform. This fact made it unnecessary to purchase any additional physical or cloud-based wireless controllers, making the total project cost of the Fortinet wireless platform less expensive than any of the other three options.

Vendor/Reseller	Product	Date	Quote	Supplemental
Sentinel	Cisco Meraki Cloud Wireless Solution	2/23/2026	\$ 485,505	
Net Source One	Fortinet Wireless AP Solution	3/31/2026	\$ 222,370	
Net Source One	Fortixtender Rugged Outdoor Wireless Expansion	3/31/2026	\$ -	\$ 18,724
Laketec	Juniper Wireless AP Solution	3/26/2026	\$ 270,157	
Laketec	Aruba Wireless AP Solution	3/26/2026	\$ 241,064	

This purchase is supported by taking \$3 dollars from the technology fee for every contact hour per year. This ensures that the college's wireless network is up to date and can handle the daily demand the college community places on it. The total cost of the project is \$222,370 + 18,724 supplemental and 10% contingency cost for the project, totaling 265,203.

It is the recommendation of the Administration that the Board of Trustees approve a \$265,203 project with Net Source One to replace our current wireless controllers and access points at all campus locations.

If you have any questions, please feel free to contact Greg Luczak at (989) 686 9228 or email gpluczak@delta.edu.

Promotion and Tenure 2026-2027
As approved by the President, effective July 1, 2026

Promotion from Instructor to Assistant Professor

John Chavez	Arts and Letters
Erica Collins	Health and Wellness
Rhonda Hughes-Seefeldt	Science and Mathematics
Jerrard Johnson	Social Sciences
Kati Kocot	Health and Wellness
Shannon Krolikowski	Health and Wellness
Lance Redwanz	Health and Wellness
Katti Reynolds	Health and Wellness
Brandon Straight	Social Sciences
Ryan Teeple	Health and Wellness
Qiana Towns Williams	Arts and Letters
Jeanne Woodbury	Health and Wellness

Promotion from Assistant Professor to Associate Professor with Tenure

Casey Armour	Science and Mathematics
Ericha Diegel	Health and Wellness
Steve Gormley	Business and Technology
Jessica Herek	Health and Wellness
Danni Linton	Health and Wellness
Brad Pretzer	Science and Mathematics
Ethan Short	Business and Technology
Amy Wegener	Health and Wellness

Promotion from Associate Professor to Full Professor

Kevin Dehne	Science and Mathematics
Jim Proctor	Business and Technology
Angela Trabalka	Arts and Letters
Kevin Wyzkiewicz	Business and Technology

Delta College

Employee New Hires / Separations

Board of Trustees Report

March 2026

NEW HIRES

Employee Group	Name and Position	Department	Comments
Workforce Strategies	Tina Matthews - Programs Director, Great Lakes Bay MIWorks!	Workforce Strategies	
Facilities	Samantha Pritchett - Third Shift Custodian	Facilities Management	
Support Staff	Madison Goulet - Library Access Services Specialist	Library	

PROMOTIONS

Employee Group	Name and Position	Department	Comments
Administrative Professional	Matthew Murphy - From TV Operations Producer to Operations Manager	Broadcasting	
Administrative Professional	Joseph Yezak - From Broadcasting Program Manager to Broadcasting General Manager	Broadcasting	
Facilities	Tevin Brinkley - From Third Shift General Laborer to Third Shift Custodian	Facilities Management	
Facilities	Robby Rase - From Third Shift Custodian to Third Shift Mechanical Maintenance Person	Facilities Management	

SEPARATIONS

Employee Group	Name and Position	Department	Comments
Workforce Strategies	Shannon Egerer - Employment Services Advisor - Great Lakes Bay MIWorks!	Workforce Strategies	Length of Service: .87 years
Workforce Strategies	Mark Matuszewski - Employment Services Advisor - Great Lakes Bay MIWorks!	Workforce Strategies	Length of Service: 8.84 years
Workforce Strategies	Viola Ramirez - Employment Services Advisor - Great Lakes Bay MIWorks!	Workforce Strategies	Length of Service: .87 years

TRANSFERS

Employee Group	Name and Position	Department	Comments
Administrative Professional	Mikaila Bluew - From FM Production Content Producer to New Reporter and Content Producer	Broadcasting	
Administrative Professional	Jessica Gavord - From Writer to Coordinator of Orientation & Enrollment Services	Admissions	
Administrative Professional	Mark Grzegorzcyk - From FM Production Content Producer to Production Coordinator	Broadcasting	