

# MISSISSIPPI AUTHORITY FOR EDUCATIONAL TELEVISION

## Regular Meeting/Teleconference of the Board of Directors

Tuesday, March 7, 2023. 10:00 a.m.

MPB Administration Building – MPB Board Room  
3825 Ridgewood Road  
Jackson, Mississippi

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## Microsoft Meet Videoconference

### AGENDA

Call to Order Chairman Mackey

*The regularly scheduled meeting of the MPB Board was called to order at 10:07AM.*

Roll call/Establish quorum Marvin Jeter

Members Present: *Dr. Shawn Mackey, Chair; Russ Latino, Vice Chair; David Allen, Member; Whitney Lipscomb, Member; Sarah Mann, Counsel-AG Office via Teams: Judy Nelson, Member; Ric Sawyer, Member (joined at 10:35AM).*

Members Absent: *Jeanne Luckey, Member*

MPB Staff Present: *Royal Aills, MPB ED; Anna Neel, MPB COO; Alicia Harris, MPB CFO; Marvin Jeter, COS; Bobby Young, HR Director*

Introduction of Visitors Chairman Mackey

*Chairman Mackey asked Royal Aills to introduce Visitors: Angela Ferraez, ED MPB Foundation; Shawna Post, External Auditor*

Approval of Agenda Chairman Mackey

*With a motion by D. Allen/second by W. Lipscomb, the agenda was adopted unanimously without changes.*

Approval of Minutes Chairman Mackey

Tab 1

1A January 10, 2023-Regularly Scheduled Meeting Minutes

1B January 25, 2023-Special Meeting Minutes

*Consideration & Vote to Accept/Amend Meeting Minutes*

*With a motion by D. Allen/second by W. Lipscomb, the minutes from previous meetings were adopted unanimously without changes.*

## Chairman's Report

Chairman Mackey

*Chairman Mackey reported on his trip with ED & COO to the American Public Television Stations 2023 Annual Conference. He also expressed appreciation to the ED for his bimonthly reports to the Chair.*

## Old Business

Chairman Mackey

Propose Date/Time for Joint Meeting of MPB & MPB Foundation Boards

### *Consideration & Vote for Joint Meeting of MPB & MPB Foundation Boards*

*With a motion by D. Allen/second by J. Nelson, a joint meeting of the MPB & MPB Foundations Boards was scheduled for November 14, 2023, a date previously adopted by both boards for regularly scheduled meetings. The MPB Meeting Time was set for 2:30PM to be followed at 3:30PM by the Joint Meeting to precede the MPB Foundation Board Meeting. The motion was adopted unanimously.*

*Chairman Mackey took a moment to express appreciation of the Board for the service of previous Chair D. Allen.*

## New Business

FY22 MPB Auditor's Report

Tab 2

Shawna Post and Keith Evans  
Rea, Shaw, Giffin & Stuart, LLB

*Chairman Mackey called on R. Aills, who deferred to A. Harris, to introduce external auditors to present the annual report. Auditor Shawna Post provided a brief summary of the report with few questions.*

### *Consideration & Vote to Accept Auditor's Report*

*With a motion by W. Lipscomb/second by D. Allen, the Annual Auditor's Report was accepted unanimously and placed on file.*

*Member R. Sawyer joined the meeting at 10:35AM and was introduced by R. Aills and welcomed by Chairman Mackey.*

- Executive Director Report

Royal Aills

*The ED presented his report that included updates regarding:*

*After R. Aills reported on the updates on PMM, W. Lipscomb motioned, seconded by J. Nelson, to grant the ED the authority to accept PMM bid award under \$500,000. The motion was adopted unanimously.*

*The report of the Executive Director was received and placed on file.*

- Division Reports

- Finance Tab 3 Alicia Harris
  - 3A Monthly Financial Report
  - 3B Approval of Expenses over \$50,000

A. *Harris presented the Monthly Financial Report (Attached)*

- Human Resources Bobby Wicker

B. *Wicker presented Human Resources Report (Attached)*

- Foundation Report

*The Foundation Report was received and placed on file.*

Angela Ferraez

Consideration of Executive Session

Chairman Mackey

*No need identified for Executive Session.*

Adjournment

Chairman Mackey

*With a motion by W. Lipscomb /second by D. Allen, a recommendation to adjourn passed unanimously at 11:37AM.*

*R. Latino requested a point of privilege, which Chairman Mackey approved. R. Latino informed the Board he has not received the conflict-of-interest ethics opinion he requested in January 2023 yet, and will continue to refrain from voting until the opinion is received and provides clarification.*

**SIGNED, this the 9<sup>th</sup> day of March, 2023.**



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Dr. Shawn Mackey Chairman  
Board of Directors



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Royal Aills  
Executive Director

Financial Report  
For the period ended February 28, 2023

Source of Funds	Budget (Annual)	Annual (To Date)	Balance	% Actual Budget
State Appropriation	4,463,984	2,231,992	2,231,992	50%
Education Enhancement Fund	2,118,966	1,236,067	882,899	58%
Capital Expense Funds	2,000,000	2,000,000	0	100%
FY22 Cap Exp Rollover to FY23	1,500,000	1,488,628	11,372	99%
Digitizing	700,000	700,000	0	100%
Medgar Evers Documentary	350,000	350,000	0	100%
CPB TV & Radio Grants	1,825,171	0	1,825,171	0%
Underwriting	300,000	151,919	148,081	51%
Foundation Grant	500,000	250,000	250,000	50%
Tower Space Rentals	470,124	312,097	158,027	66%
Other Grants	190,000	243,087	(53,087)	128%
EdNet Distribution	539,876	512,558	27,318	95%
Other Income	207,174	259,371	(52,197)	125%
Repack	1,407	1,407	0	100%
Special Funds Carryover	442,387	442,387	0	100%
	<b>15,609,089</b>	<b>10,179,513</b>	<b>5,429,576</b>	<b>65%</b>
<b>Use of Funds</b>				
Salaries	6,206,671	3,641,774	2,564,897	59%
Travel	104,675	26,271	78,404	25%
Contractual Services	7,102,667	3,620,237	3,482,431	51%
Commodities	793,731	118,172	675,559	15%
Equipment	1,141,345	65,146	1,076,199	6%
Equipment-Vehicles	150,000	0	150,000	0%
Cellular Devices	0	0	0	0%
Subsidies, Loans, & Grants	110,000	110,000	0	0%
	<b>15,609,089</b>	<b>7,581,600</b>	<b>8,027,489</b>	<b>49%</b>

## HUMAN RESOURCES

March 7, 2023

### 1- APPOINTMENT

Tamia Craft – (Education) *Training Specialist I* (February 1, 2023)

### 6- VACANT POSITIONS CURRENTLY ADVERTISED

PUBLIC BROADCASTING SPECIALIST II (General Assignment Reporter) –

advertised salary range \$40,286.40 to \$45,000.00

APPLICATIONS DEVELOPER II (Website Developer) – advertised salary range

\$65,000.00 to \$73,339.82

PUBLIC BROADCASTING SPECIALIST II (Executive Producer) – advertised salary

range \$40,286.40 to \$48,000.00

PUBLIC BROADCASTING SPECIALIST II (Producer - Radio) – advertised salary

range \$40,286.40 to \$40,286.40

NETWORK INFRASTRUCTURE SPECIALIST II – advertised salary range \$60,000.00 to

\$70,000.00

ADMINISTRATIVE SUPPORT SPECIALIST IV (Front Desk) – advertised salary range

\$30,000.00 to \$35,000.00

### 8- VACANT POSITIONS

ACCOUNTANT AUDITOR I, PROFESSIONAL – entry salary \$37,389.01

HUMAN RESOURCES GENERALIST II – entry salary: \$40,286.40

ADMINISTRATIVE SUPPORT SPECIALIST – entry salary: \$33,600.00

MULTIMEDIA SPECIALIST II – entry salary \$36,624.00

(2) PUBLIC BROADCASTING TEAM LEAD – entry salary \$43,509.31

SPECIAL PROJECTS OFFICER I – entry salary \$23,928.22

SPECIAL PROJECTS OFFICER IV – entry salary: \$37,261.92