MISSISSIPPI AUTHORITY FOR EDUCATIONAL TELEVISION

Regular Meeting/Teleconference of the Board of Directors
Tuesday, March 7, 2023. 10:00 a.m.
MPB Administration Building – MPB Board Room
3825 Ridgewood Road
Jackson, Mississippi
+
Microsoft Meet Videoconference

AGENDA

Call to Order
Chairman Mackey

The regularly scheduled meeting of the MPB Board was called to order at 10:07AM.

Roll call/Establish quorum
Marvin Jeter
Members Present: Dr. Shawn Mackey, Chair; Russ Latino, Vice Chair; David Allen, Member; Whitney Lipscomb, Member; Sarah Mann, Counsel-AG Office via Teams: Judy Nelson, Member; Ric Sawyer, Member (joined at 10:35AM).
Members Absent: Jeanne Luckey, Member

MPB Staff Present: Royal Aills, MPB ED; Anna Neel, MPB COO; Alicia Harris, MPB CFO; Marvin Jeter, COS; Bobby Young, HR Director

Introduction of Visitors
Chairman Mackey
Chairman Mackey asked Royal Aills to introduce Visitors: Angela Ferraez, ED MPB Foundation; Shawna Post, External Auditor

Approval of Agenda
Chairman Mackey
With a motion by D. Allen/second by W. Lipscomb, the agenda was adopted unanimously without changes.

Approval of Minutes
Tab 1
Chairman Mackey
1A January 10, 2023-Regularly Scheduled Meeting Minutes
1B January 25, 2023-Special Meeting Minutes

Consideration & Vote to Accept/Amend Meeting Minutes
Chairman Mackey
With a motion by D. Allen/second by W. Lipscomb, the minutes from previous meetings were adopted unanimously without changes.
Chairman's Report

Chairman Mackey

Chairman Mackey reported on his trip with ED & COO to the American Public Television Stations 2023 Annual Conference. He also expressed appreciation to the ED for his bimonthly reports to the Chair.

Old Business

Propose Date/Time for Joint Meeting of MPB & MPB Foundation Boards

Consideration & Vote for Joint Meeting of MPB & MPB Foundation Boards

With a motion by D. Allen/second by J. Nelson, a joint meeting of the MPB & MPB Foundations Boards was scheduled for November 14, 2023, a date previously adopted by both boards for regularly scheduled meetings. The MPB Meeting Time was set for 2:30PM to be followed at 3:30PM by the Joint Meeting to precede the MPB Foundation Board Meeting. The motion was adopted unanimously.

Chairman Mackey took a moment to express appreciation of the Board for the service of previous Chair D. Allen.

New Business

FY22 MPB Auditor's Report Tab 2 Shawna Post and Keith Evans Rea, Shaw, Giffin & Stuart, LLB

Chairman Mackey called on R. Aills, who deferred to A. Harris, to introduce external auditors to present the annual report. Auditor Shawna Post provided a brief summary of the report with few questions.

Consideration & Vote to Accept Auditor's Report

With a motion by W. Lipscomb/second by D. Allen, the Annual Auditor's Report was accepted unanimously and placed on file.

Member R. Sawyer joined the meeting at 10:35AM and was introduced by R. Aills and welcomed by Chairman Mackey.

Executive Director Report

Royal Aills

The ED presented his report that included updates regarding:

After R. Aills reported on the updates on PMM, W. Lipscomb motioned, seconded by J. Nelson, to grant the ED the authority to accept PMM bid award under $500,000. The motion was adopted unanimously.

The report of the Executive Director was received and placed on file.
- Division Reports
  - Finance
    - Tab 3
      - Alicia Harris
        - 3A Monthly Financial Report
        - 3B Approval of Expenses over $50,000
  
  A. Harris presented the Monthly Financial Report (Attached)

  - Human Resources
    - Bobby Wicker

  B. Wicker presented Human Resources Report (Attached)

- Foundation Report
  - Angela Ferraez

  The Foundation Report was received and placed on file.

Consideration of Executive Session

No need identified for Executive Session.

Adjournment

Chairman Mackey

With a motion by W. Lipscomb /second by D. Allen, a recommendation to adjourn passed unanimously at 11:37AM.

R. Latino requested a point of privilege, which Chairman Mackey approved. R. Latino informed the Board he has not received the conflict-of-interest ethics opinion he requested in January 2023 yet, and will continue to refrain from voting until the opinion is received and provides clarification.

SIGNED, this the 9th day of March, 2023.
Financial Report
For the period ended February 28, 2023

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Budget (Annual)</th>
<th>Annual (To Date)</th>
<th>Balance</th>
<th>% Actual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriation</td>
<td>4,463,984</td>
<td>2,231,992</td>
<td>2,231,992</td>
<td>50%</td>
</tr>
<tr>
<td>Education Enhancement Fund</td>
<td>2,118,966</td>
<td>1,236,067</td>
<td>882,899</td>
<td>58%</td>
</tr>
<tr>
<td>Capital Expense Funds</td>
<td>2,000,000</td>
<td>2,000,000</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>FY22 Cap Exp Roll-over to FY23</td>
<td>1,500,000</td>
<td>1,488,628</td>
<td>11,372</td>
<td>99%</td>
</tr>
<tr>
<td>Digitizing</td>
<td>700,000</td>
<td>700,000</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Medgar Evers Documentary</td>
<td>350,000</td>
<td>350,000</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>CPB TV &amp; Radio Grants</td>
<td>1,825,171</td>
<td>0</td>
<td>1,825,171</td>
<td>0%</td>
</tr>
<tr>
<td>Underwriting</td>
<td>300,000</td>
<td>151,919</td>
<td>148,081</td>
<td>51%</td>
</tr>
<tr>
<td>Foundation Grant</td>
<td>500,000</td>
<td>250,000</td>
<td>250,000</td>
<td>50%</td>
</tr>
<tr>
<td>Tower Space Rentals</td>
<td>470,124</td>
<td>312,097</td>
<td>158,027</td>
<td>66%</td>
</tr>
<tr>
<td>Other Grants</td>
<td>190,000</td>
<td>243,087</td>
<td>(53,087)</td>
<td>128%</td>
</tr>
<tr>
<td>EdNet Distribution</td>
<td>539,876</td>
<td>512,558</td>
<td>27,318</td>
<td>95%</td>
</tr>
<tr>
<td>Other Income</td>
<td>207,174</td>
<td>259,371</td>
<td>(52,197)</td>
<td>125%</td>
</tr>
<tr>
<td>Repack</td>
<td>1,407</td>
<td>1,407</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td>Special Funds Carryover</td>
<td>442,387</td>
<td>442,387</td>
<td>0</td>
<td>100%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>15,609,089</strong></td>
<td><strong>10,179,513</strong></td>
<td><strong>5,429,576</strong></td>
<td><strong>65%</strong></td>
</tr>
</tbody>
</table>

Use of Funds

<table>
<thead>
<tr>
<th>Use of Funds</th>
<th>Budget</th>
<th>Annual</th>
<th>Balance</th>
<th>% Actual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>6,206,671</td>
<td>3,541,774</td>
<td>2,564,897</td>
<td>59%</td>
</tr>
<tr>
<td>Travel</td>
<td>104,675</td>
<td>26,271</td>
<td>78,404</td>
<td>25%</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>7,102,667</td>
<td>3,520,237</td>
<td>3,482,431</td>
<td>51%</td>
</tr>
<tr>
<td>Commodities</td>
<td>793,731</td>
<td>118,172</td>
<td>675,559</td>
<td>15%</td>
</tr>
<tr>
<td>Equipment</td>
<td>1,141,345</td>
<td>65,146</td>
<td>1,076,199</td>
<td>6%</td>
</tr>
<tr>
<td>Equipment-Vehicles</td>
<td>150,000</td>
<td>0</td>
<td>150,000</td>
<td>0%</td>
</tr>
<tr>
<td>Cellular Devices</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>Subsidies, Loans, &amp; Grants</td>
<td>110,000</td>
<td>110,000</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>15,609,089</strong></td>
<td><strong>7,581,600</strong></td>
<td><strong>8,027,489</strong></td>
<td><strong>49%</strong></td>
</tr>
</tbody>
</table>
1- APPOINTMENT

Tamia Craft – (Education) Training Specialist I (February 1, 2023)

6- VACANT POSITIONS CURRENTLY ADVERTISED

PUBLIC BROADCASTING SPECIALIST II (General Assignment Reporter) – advertised salary range $40,286.40 to $45,000.00

APPLICATIONS DEVELOPER II (Website Developer) – advertised salary range $65,000.00 to $73,339.82

PUBLIC BROADCASTING SPECIALIST II (Executive Producer) – advertised salary range $40,286.40 to $48,000.00

PUBLIC BROADCASTING SPECIALIST II (Producer - Radio) – advertised salary range $40,286.40 to $40,286.40

NETWORK INFRASTRUCTURE SPECIALIST II – advertised salary range $60,000.00 to $70,000.00

ADMINISTRATIVE SUPPORT SPECIALIST IV (Front Desk) – advertised salary range $30,000.00 to $35,000.00

8- VACANT POSITIONS

ACCOUNTANT AUDITOR I, PROFESSIONAL – entry salary $37,389.01

HUMAN RESOURCES GENERALIST II – entry salary: $40,286.40

ADMINISTRATIVE SUPPORT SPECIALIST – entry salary: $33,600.00

MULTIMEDIA SPECIALIST II – entry salary $36,624.00

(2) PUBLIC BROADCASTING TEAM LEAD – entry salary $43,509.31

SPECIAL PROJECTS OFFICER I – entry salary $23,928.22

SPECIAL PROJECTS OFFICER IV – entry salary: $37,261.92