



**Friends of KSPS Governance Committee Meeting Minutes
March 7, 2017**

Attending: Ann Hurst, Pati Dahmen, Tim McGillicuddy, Jodi Harland, Sandy Kernerman, Gary Stokes

Absent: Kelly Konkright

Public Attendees: None

Meeting called to order by Ann Hurst at 4:02

Approval of Minutes: Jodi moved and Pati seconded motion to approve March 24, 2016 minutes. Motion passed.

Old Business:

- Running resolutions and motions: Dawn has established the document.
- Succession planning for key positions: there are a couple of options to explore when looking at the 2018 budget – paid interns (different ways to do that) or hire an additional person in those positions. This should be discussed in budget discussion.

New Business:

- Annual review of bylaws – Sandy Kerner presented a draft resolution and first amendment to the restated bylaws to enable KSPB to be a personal representative as recipient of testamentary gift of an estate. This will be presented at the March Board meeting for passage and all Board members will be required to sign. No other revisions to the bylaws were proposed. One suggestion was to use the stated terminology for slates of Board members (Class A, B, C) going forward.
- CSG Compliance documents: Tim prepared drafts of a check list, policy areas and procedures that need completion over the next 12 months and on-going monitoring. The committee recommended implementing the documents, having staff assigned to the appropriate areas and providing checklist updates regularly to the Board. Will propose adoption at the March Board meeting. Thank you Tim, for this very large body of work.
- Strategic Plan Dashboard: will recommend to full Board adoption of the draft dashboard to be updated monthly using a 3 color visual and include in the Board packet to monitor progress. Once new strategic plan finalized will plug in strategies and goals.

- Streamlining Board Meetings: discussed including Development and General Manager reports as part of the consent agenda as opposed to specific agenda items. Discussion at Board meetings will center on questions and items that need Board decisions. Discussed developing a Board calendar to inform agenda development. Will send a calendar to each committee chair to fill in for each month any activities that need to occur and will then put together a master calendar.

Adjourned at 4:55

Next Meeting: Will meet mid-April to discuss nominations for 2018 Board/Officers. Ann to send out proposed dates.