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SPOKANE ■ CALGARY ■ EDMONTON
BOARD OF DIRECTORS MEETING
September 28, 2017 – 4:30 PM
KSPS Conference Room

ATTENDING: Jeffrey Adams, Don Anderson, Pati Dahmen, Jodi Harland, Jon Heideman, Ann Hurst, Kathleen Mackenzie, Monica Samper, Shannon Scheiwiller

ABSENT: Vincent Alfonso, Klay Dyer, Linda Finney, Kelly Konkright, Nancy Ledebouer, Adam Munson, Dave Tanner

STAFF: Dawn Bayman, Bukola Breczinski, Sandra Kernerman, Gary Stokes, Darcy Yeager

COMMUNITY ADVISORY BOARD: Shawn O’L. Higgins

The meeting was called to order at 4:33 pm by Chairman Ann Hurst. As there were no guests the Public Comment was dispensed. New Board member Jeffrey Adams was introduced.

Ratification of Electronic Vote: It was moved and seconded (PD/JH) to ratify the electronic vote of 8/21/17 approving the slate of officers for the 2017-18 year : Ann Hurst, Chairman; Nancy Ledebouer, Vice Chairman; Linda Finney, Secretary; Don Anderson, Treasurer. **MOTION APPROVED.**

Consent Agenda: It was moved and seconded (JH/DA) to approve the Consent Agenda as presented (7/27/17 Meeting Minutes, GM Report, Development Report). **MOTION APPROVED.**

STRATEGIC PLAN DASHBOARD: Chairman Hurst briefly reviewed the importance of using the dashboard to ensure we are meeting our strategic plan’s measurable goals as well as the CPB requirements.

NEW BUSINESS:

Financial: It was moved and seconded (JA/JH) to approve the financial report for August 2017.

MOTION APPROVED. Special thanks to all staff for controlling costs during the past year.

It was moved and seconded (DA/KM) to increase the threshold of fixed assets to \$5,000). **MOTION PASSED.**

Community Advisory Board: Chair Higgins reported they currently have 7 members and would to increase the board to 12 members. Vanessa Strange from Spokane County Library is the newest member and one application for membership is pending. Officers for the 2017-18 year are: Shawn O’L Higgins, President; Becka Shelly, Vice Chair; Emily Geddes, Secretary. All are invited to the meeting on October 12 at the North Spokane Library on Hawthorne Rd. at 5:30 pm.

DEPARTMENT REPORTS:

General Manager: The airing of Ken Burn’s The Viet Nam War has attracted one protester. The individual has not and will not watch the show. His concern is that the enemy was humanized. First Nation’s Network will be sharing a year’s worth of programming to KSPS free of charge. Recently hired Bukola Breczinski, Education Coordinator was introduced. New to the Inland Northwest she has immersed herself in her new position and is quickly becoming an asset to KSPS.

DEVELOPMENT: Dawn noted the Department’s 2017-18 goals are available for review in Dropbox. The website will be updated this coming year. Facebook interaction is up 10%. Sandra reported the Endowment is at \$717,000 with a goal of \$1 million. We now have a 6 quarter trailing average.

COMMITTEE UPDATES: Chairman Hurst noted that many of the committees have been consolidated and some have been re-named.

Governance – Encompasses HR, Nominating and Bylaws. Vice Chair Nancy Ledeboer is the chair. Meetings are scheduled as needed. Three board members will need to be identified for the 2018-2020 term. All Board members must return a signed and dated Code of Ethics form as well as the Board Self-Evaluation form.

Life Long Learning (formerly Education) – Secretary Linda Finney is the chair. Meetings are 2nd Tuesday of the non board meeting months.

Building a Foundation for the Future (formerly Development) – Kathleen Mackenzie is the chair. Meetings are the 3rd Thursday of non board meeting months.

Finance – Chaired by Treasurer Don Anderson. A mandatory two meetings per year, July (annual budget review) and November (review of auditor's annual report).

The meeting was adjourned at 5:39 pm.

Respectfully Submitted:

Pati Dahmen, Acting Secretary