



**Minutes of the Friends of KSPS Board Meeting  
July 30, 2015**

**Attending:** Kathleen Mackenzie, Mary Phillips-Rickey (video), Mark Anderson, Pati Dahmen, Ann Hurst, Don Anderson, Clint Marvel, Jeffrey Adams (phone), Mary Joan Hahn

**Absent:** Bob Morrison, Gary Livingston, Kelly Konkright, Steve Walther

**Staff:** Gary Stokes (General Manager), Dawn Bayman (Director of Development), Darcy Yeager (Staff Accountant), Sandra Kernerman (Director of Special Giving)

President Dahmen called the meeting to order at 4:42 p.m. (PDT).

**Minutes of the May 28, 2015 Board Meeting:** Clint moved and Kathleen seconded approval. Approved unanimously without corrections.

**Public Comment:** did not come.

**New Business:**

**Review May/June Financials** (Clint Marvel): Revenue side 2.3% (120) above budget in spite of 251 in currency losses. PEG money and large bequest responsible. Expense – 5.5% favourable (282 below budget). Net expenses 717 above last year due to School District liability (404) and increase in engineering costs and production. Overall 402 ahead of budget. Cash down 300 due to operating fund policy revision which is now 2 average months reserves. Motion to approve by Mary Joan, seconded by Mark Anderson. Approved.

**Revision of Endowment Policy** (Clint Marvel/Sandra Kernerman): Last version of policy left INCF as primary holder of investment accounts. This proposed revision changes that and creates an endowment and allows an option for up to 10% of year's total bequest (unrestricted) allotted to general operations if Board approves as safety net.

Draft 3 policy for gifts acceptance policy circulating for comments to the draft. Maintains Aug 31 deadline for deposits. Dec 31 deadline for distributions. Please read and respond before next Board meeting. Discussion around whether the oversight is Development Committee. Could also establish an endowment committee. Review annually.

Clint moved and Kathleen seconded motion to revise Friends of Seven Endowment Fund Policy. Approved unanimously with change in the word "windfall" changed to "unanticipated gift".

Will put out RFP for Endowment Account.

**Committee Name Change** (Ann Hurst): Combine 2 committees HR and Bylaws into one Governance Committee. Moved by Mark and seconded by Don. Motion passed.

**General Manager Report:** Born to Learn Documentary is excellent and has great potential impact. Spent week in Canada with many meetings with stakeholders to reinforce message, “We are your station.” Trip to Boston to look at public media management – they are interested in our participation. Might be something to explore down the road because it is costly due to streaming expense. Lost WSU will have budget impact for 2016. Budget will be ready for approval at annual meeting. Ken Burns, Civil War, will be back in September for a week. Missoula offline due to bad cable which was replaced and back on full power. Passport (video on demand) unveiled; exploring something for Canadian viewers. Community Advisor Board listening sessions will be first week of September.

#### **Committee Updates:**

**Development** (Kathleen Mackenzie): Dawn gave update including improved pledge drive. Coeur d’Alene Tribe and Casino first sponsor for Downton Abbey; 3 Canadian proposals; WSDSF Fit Kid Sponsor; SHMC Children’s hospital not participating. Small grant from PBS for live game development – Water Moves demo in football field end zone to tie in with work with aquifer on Kid’s Day Aug 7. Dawn will serve on Advisory Board for database management (Alliance). Start thinking about 50<sup>th</sup> Anniversary – April 2017. Looking at yearlong events. Oct 17 will be showing Dr. Zhivago at 2 theaters in Edmonton and Calgary. Carl Maxey documentary - A Fighting Life will be coming and some potential sponsors being explored. Aiming for 200 \$500.00 donations. Feb or April showing in conjunction with Loren Miller Conference in Spokane. Plan some ticketed things around Antiques Road Show.

**Human Resources** (Jeffrey Adams) – nothing new.

**Nominating Committee** (Pati Dahmen/Kathleen Mackenzie) – Linda Finney (past chair of Leadership Spokane, now retired. Nancy Ledibor – Gary and Pati met her and thought about outreach in smaller communities. Looking for more Board members and need technology, education expertise. Looking for another 4 or 5. Mary will inquire for Calgary. Send names for Community Advisory Board to Gary.

Officers: Pati, Clint, Ann agreed to serve as Chair, Vice President and Secretary.

**Adjourned:** There being no other official business, President Dahmen adjourned the meeting at 5:48 p.m. (PDT).

#### **Next Meeting**

The date of the next Board meeting is September 24, 2015, 4:00 p.m. (PDT) which is our annual meeting. Starting 30 minutes earlier to accommodate budget approval and Board elections.