



**STATE OF IDAHO**  
invites applications for the position of:

## **PTV Digital Broadcast Systems Operator (On-The-Job Training Provided)**

---

**SALARY:** \$18.46 Hourly  
**DEPARTMENT:** Idaho Public Television  
**OPENING DATE:** 01/26/23  
**CLOSING DATE:** 02/17/23 12:00 AM

### **DESCRIPTION:**

Are you a student looking for part-time work or an experienced person who wants some additional money working part-time up to 19.9 hours/week? This might be the job for you!

Idaho Public Television has a part-time position available as we are looking to complete our coverage team for our Master Control area. On-The-Job training will be provided. This position will provide coverage on nights, weekends, and some holidays as needed in partnership with coworkers on the Master Control Team. **Work schedules are from 5:20 a.m. to 3:15 p.m. or 3:10 p.m. to 1:05 a.m. one to two days per week.** This position is not benefitted and will be limited to 1,385 hours per year with most weeks working 10 hours to a maximum of 19.9 hours/week.

If you have an interest in broadcasting and television, technology, enthusiasm, love working within a team, and enjoy troubleshooting problems, this is the job for you!

We harness the power of public media to encourage lifelong learning, connect our communities and enrich the lives of all Idahoans. We Tell Idaho's Stories!

### **Principal Responsibilities:**

This position is to provide on-air and off-air operations, monitoring, and daily system database management and troubleshooting of state of the art digital, HD broadcast television equipment.

The qualified person will monitor and update our computer automation systems to keep play and ingest lists current and accurate, will make critical adjustments required to ensure consistent programming content delivery. In addition, will monitor and ensure quality of audio and video transmission from program sources such as satellite feeds, video file servers and tapes.

### **EXAMPLE OF DUTIES:**

**This is a career level position where incumbents work independently, and possess some knowledge in broadcast operation and functions.**

- Operates on-air automation equipment to ensure accurate transmission of television signals in high-definition formats.

- Provides timely and accurate logging of transmitter readings and ensures on-air signals for multiple stations to comply with FCC regulations.
- Performs automation system maintenance activities and also performs system recovery on networked devices as required.
- Maintains database files for automation and correlates programming to operational and program logs.
- Receives, archives, quality assures and maintains files on digital servers from sources including digital tape; high definition, satellite, and in-house sources.
- Creation or editing of programming or interstitial spots for playback on air may be required.

**Troubleshooting duties will include:**

- Identify and evaluate software, operational and network problems and perform expedited procedures for minimal "on-air" disruptions.
- Accurately reports hardware/software problems to team and leaders and coordinates further diagnosis after initial recovery/intervention procedures have been performed.
- Coordinates with maintenance technicians to ensure timely implementation and resolution of system operational issues that adversely impact "on-air" program delivery.

**MINIMUM QUALIFICATIONS:**

**Some knowledge of:**

- "On-air" automation systems including file servers, switchers, graphic generators, video storage devices, playback VTRs, and audio sources, computer controlled editors
- Assemble and insert editing

**Experience:**

- Maintaining and operating computer databases
- Windows Operating Systems

**SUPPLEMENTAL INFORMATION:**

This is a part-time, non-benefited position and will be limited to 1,385 hours per year with most weeks working between 10 hours to a maximum of 19.9 hours/week. Evening, weekend and holiday shift work is required. Work schedules are from 5:20 a.m. to 3:15 p.m. or 3:10 p.m. to 1:05 a.m. one to two days per week. On-The-Job training will be provided.

Idaho Public Television is an equal Opportunity Employer. Hiring is done without regard to race, color, religion, national origin, sex, age or disability. If you need special accommodations to satisfy application requirements, please contact the Division of Human Resources at (208) 334-2263.

**Preference may be given to veterans who qualify under state and federal laws and regulations.**

**HOW TO APPLY:**

Please email your resume and a statement of interest to:

Joy Baker

Human Resources Associate

Idaho Public Television

email: joyce.baker@idahoptv.org

---

APPLICATIONS MAY BE FILED ONLINE AT:  
<https://www.governmentjobs.com/careers/idaho>

304 North 8th Street  
Boise, ID 83720

Position #16205  
PTV DIGITAL BROADCAST SYSTEMS OPERATOR (ON-  
THE-JOB TRAINING PROVIDED)  
JB

[dhrrecruitment@dhr.idaho.gov](mailto:dhrrecruitment@dhr.idaho.gov)

---